LETSEMENG LOCAL MUNICIPALITY

REQUEST FOR QUOTATION: OVERALL AND SHOE SIZES FOR PPE

Letsemeng Local Municipality hereby request a quotation on the following:

REF	DESCRIPTION
Lets/2025/Securityprotective	Supply and Delivery of protective clothing (PPE)
Clothing	10 - 10 - 10 - 10 - 10 - 10 - 10 - 10 -

NB: All the specifications will be included on the Terms of reference .

Placement Date: 18/03/2025 Closing Date: 24/03/2025

Duly completed quotation must be placed in a sealed envelope and clearly marked with the correct reference number and description for the attention of the Municipal Manager:

Letsemeng Local Municipality

P/BAG X 3

KOFFIEFONTEIN

9986

Quotation must be placed in the tender box strictly **on or before 12H00**, on the closing date as indicated above at the following address:

Reception Area (Ground Floor)

Letsemeng Local Municipality Offices,

7 Groottrek Street

Koffiefontein

9986.

Quotation must be submitted in the tender box as per the details above not later than closing date and time. Quotations on received after the closing date and time; faxed; completed with erasable ink; incomplete or e-mailed will not be considered.

Tax Compliance status pin must be attached, Municipal Rates and Taxes not owed for older than 3 months or lease agreement for both the company and Directors, CSD Report and Certified Company registration.

A maximum of 20 points may be awarded to a Quotation for the specific goal specified for the Quotation. Letsemeng Municipality will be using the following criteria to award points for specific goal:

No	Specific Goal	Points Allocation
1	Youth Ownership	5
2	Enterprise within Letsemeng Municipality	5
3	Black ownership	10

The quotation will be evaluated and adjudicated in line with the approved Supply Chain Management Policy of the Municipality using 80/20 preference point system in line with the Preferential Procurement Policy Framework Act 2022 and supply chain regulations.

The municipality is not bound to accept the lowest or any quotation and reserves the right to accept any quotation either wholly or a part thereof. Quotation should be valid for a period of not less than 90 days from closing date.

Enquiries can be directed to the SCM Unit at 053 3300 217 during office hours.

Note that delivery date and time must be indicated on the quotation failure to comply with your dates with result to your order being cancelled with no cost to the Municipality.

Ms ST Maneli

Acting Municipal Manager



SECURITY UNIFORM

REF	DESCRIPTION	CLOSING DATE
LETS/2025/Security	Supply and Delivery of Security uniform	19 th March 2025
Uniform		

ITEM					TRO	JSER/PA	NTS: FOF	COLOUR		AT PANT	S/TROU	SER		Total
Sizes	28	30	32	34	36	38	40	42	44	58				
Quantity	14	7	4	4	6	6	2	3	1	1				48
ITEM						SH	IRT: SHO	RT SLEEN COLOUR:		AT SHIR	T			
Sizes			Small	Medium	Large	X Large	2X Large	3X Large	8X Large					
Quantity			14	18	7	4	3	1	1					48
ITEM							BOOTS:	ORCE CO		BOOTS				
Sizes			4	5	6	7	8	9	10	11				
Quantity			7	8	8	10	7	4	2	2				48
ITEM				CA	P:SECUR		TE LETTE			TTON PI	AIN BILI			
Quantity			48											48
ITEM				BELT: U	JNISEX N	IEN WO	MEN CLO	THING A		RIES FAS	HION SIE	DE LOOP	BELT	
Quantity			48											48
16								/IETER RI						
ITEM								cket hats : Navy b						
Quantity			14						91					14

ITEM		Bucket hats					
		Colour : Navy blue					
Quantity	14		14				

PART A INVITATION TO BID

YOU ARE HEREE	BY INVITED TO BID FOR RI				CIPALI			
BID NUMBER:	RFQ	CLOSING DATE:	24/03/	2025		CLOSIN	G TIME:	12h00
DESCRIPTION	Supply and delivery of prote		<u>.</u>					
	UL BIDDER WILL BE REQU			VRITTEN	CONTR	RACT FORM (MBI	07).	
	DOCUMENTS MAY BE D	DEPOSITED IN THE E	3ID BOX					
SITUATED AT (S	TREET ADDRESS							
07 Groottrek Stre	eet							
Koffiefontein								
9986	AMALIA STATES		***************************************					
SUPPLIER INFO	RMATION		1.10=					· · · · · · · · · · · · · · · · · · ·
NAME OF BIDDE	R							
POSTAL ADDRES	SS		ALAMAN TERRITORY					
STREET ADDRES	SS							
TELEPHONE NUI	MBER	CODE				NUMBER		
CELLPHONE NUI	VBER					1		
FACSIMILE NUM	BER	CODE				NUMBER		
E-MAIL ADDRESS	S							
VAT REGISTRAT	ION NUMBER					1		
TAX COMPLIANC	E STATUS	TCS PIN:			OR	CSD No:		
ARE YOU THE ACREPRESENTATIVE	CCREDITED /E IN SOUTH AFRICA	∐Yes	□No		BASE	YOU A FOREIGN D SUPPLIER FOR GOODS /SERVICE	s T	
FOR THE GOODS	S /SERVICES OFFERED?	[IF YES ENCLOSE PI	ROOF]		OFFE	RED?	[IF YE	ES, ANSWER PART B:3]
TOTAL NUMBER	OF ITEMS OFFERED				TOTA	L BID PRICE	R	
SIGNATURE OF I	BIDDER				DATE			
CAPACITY UNDE	R WHICH THIS BID IS		111117		Write			
	DURE ENQUIRIES MAY BE	DIRECTED TO:		TECHN	ICAL IN	FORMATION MA	Y BE DIRE	CTED TO:
DEPARTMENT		Finance		CONTA	CT PER	RSON	MrSQ	welane
CONTACT PERSO	NC	Mr Manwele(SCM Ma	nager)	TELEPH	IONE N	UMBER	053 330	0 0 0 2 0 5
TELEPHONE NUM		053 330 0217		FACSIN	IILE NU	MBER		
FACSIMILE NUME				E-MAIL	ADDRE	SS		
E-MAIL ADDRESS	3	lmanwele@letsemeng	j.gov.za					

PART B TERMS AND CONDITIONS FOR BIDDING

1.	BID SUBMISSION:		
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE COCONSIDERATION.	RRECT ADDRESS. LATE BI	DS WILL NOT BE ACCEPTED FOR
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVID	DED (NOT TO BE RE-TYPED) OR ONLINE
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLIC REGULATIONS THE GENERAL CONDITIONS OF CONTRACT (GCC) CONTRACT.	Y FRAMEWORK ACT AND TH AND, IF APPLICABLE, ANY	HE PREFERENTIAL PROCUREMENT OTHER SPECIAL CONDITIONS OF
2.	TAX COMPLIANCE REQUIREMENTS		
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATION		
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX S	NTIFICATION NUMBER (PIN) TATUS.	ISSUED BY SARS TO ENABLE THE
2.3	APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICUSE THIS PROVISION, TAXPAYERS WILL NEED TO REGIST WWW.SARS.GOV.ZA.	CATE OR PIN MAY ALSO BE ER WITH SARS AS E-FI	MADE VIA E-FILING. IN ORDER TO LERS THROUGH THE WEBSITE
2.4	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTI	ONNAIRE IN PART B:3.	
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGET	HER WITH THE BID.	
2.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTOTCS CERTIFICATE / PIN / CSD NUMBER.	DRS ARE INVOLVED, EACH F	PARTY MUST SUBMIT A SEPARATE
2.7	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED O MUST BE PROVIDED.	N THE CENTRAL SUPPLIER	DATABASE (CSD), A CSD NUMBER
3.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS		
3,1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA	(RSA)?	☐ YES ☐ NO
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA?		☐ YES ☐ NO
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE I	RSA?	YES NO
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	•	☐ YES ☐ NO
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?		☐ YES ☐ NO
IF TH SYS	HE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REC TEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SA	QUIREMENT TO REGISTER I RRS) AND IF NOT REGISTER	FOR A TAX COMPLIANCE STATUS R AS PER 2.3 ABOVE.
NB: NO E	FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RE BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF T	NDER THE BID INVALID. HE STATE.	
SIG	NATURE OF BIDDER:		
CAF	PACITY UNDER WHICH THIS BID IS SIGNED:		
DA1	E:		(411-11) (A11-11-11)

LETSEMENG LOCAL MUNICIPALITY

TERMS OF REFERENCE

Refer to the next page....

TAX CLEARANCE REQUIREMENTS

IT IS A CONDITION OF BIDDING THAT -

- 1. The taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with the Receiver of Revenue to meet his / her tax obligations.
- 2. The attached form "Application for Tax Clearance Certificate (in respect of bidders)", must be completed in all respects and submitted to the Receiver of Revenue where the bidder is registered for tax purposes. The Receiver of Revenue will then furnish the bidder with a Tax Clearance Certificate that will be valid for a period of twelve (12) months from date of issue. This Tax Clearance Certificate must be submitted in the original together with the bid. Failure to submit the original and valid Tax Clearance Certificate may invalidate the bid.
- 3. In bids where Consortia / Joint Ventures / Sub-contractors are involved each party must submit a separate Tax Clearance Certificate. Copies of the Application for Tax Clearance Certificates are available at any Receiver's Office.

MBD2/ Application for lax Certificate...

APPLICATION FOR TAX CLEARANCE CERTIFICATE (IN RESPECT OF BIDDERS)

1.	Name of taxpayer / bldder:	managaran an a			.,,,,				÷1111++1	111277	.,,,,,,			
2.	Trade name;	товинизмоченыя понимента в година в го		114411	,,,,,,		, , , , , , , ,	1156134	1,15711	******	.,,,,,,	*******	11,110	**
3.	ldentification number:													
4	Company / Close Corporation	n registration number:					<u></u>							
5.	Income lax reference number	r;						<u></u>						
6.	VAT registration number (if a	applicable);												
7.	PAYE employer's registration	n number (if applicable);												
Signalı	ure of contact person requiring	Tax Clearance Certificate:	*******	,,,,,,,	** 1125	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	21412}	наш	177272	.,,,,,,		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	முது	
Name:		www.		*****	******	.(41)++	1,,,,,	11+1+++		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	111134	117517	(11111	11)
Teleph	one number:	Codé: Number:	wa	*****	-,,,,,	dva 14			1114211	261221	141111	.,,,,,,	1000	11+
Addres	es:	assimummaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa	,,,,,,,,,,,		11141	(11111)	******	(11417)) (C > 411	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		41 FI II	,,,,,	618
		mmacasaranninin moonionin j		******	*1*111	,,,,,,,,,	11774	(43724)	1797 [17	*****	*****		.,,,,,	• ; •
		ааншоднишатыныңаашалы		.) >> 1 1 1	* 1 7 7 7 1	,,+31},	*****		******	, , 1 1 1	.,,,,,,		A) V 1 4)	***
DATE:	20/													

PLEASE NOTE THAT THE COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE (SARS) WILL NOT EXERGISE HIS DISCRETIONARY POWERS IN FAVOUR OF ANY PERSON WITH REGARD TO ANY INTEREST, PENALTIES AND / OR ADDITIONAL TAX LEVINDLE DUE TO THE LATE- OR UNDERPAYMENT OF TAXES, DUTIES OR LEVIES OR THE RENDITION RETURNS BY ANY PERSON AS A RESULT OF ANY SYSTEM NOT BEING YEAR 2000 COMPLIANT.

PRICING SCHEDULE - NON-FIRM PRICES (PURCHASES)

NOTE:

PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

	ame of Bidder						
oF	FER TO BE VALID FORDAYS FROM TH	E CLOSING DATE OF	BID.				
ITE NO	M QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY				
WARP	Required by:		, posterior de la constitución d				
	At:						
,, ,,	Brand and model Country of origin						
נ	Does offer comply with specification? If not to specification, indicate deviation(s)		*YES/NO				
-	Perlod required for delivery Delivery:		*Firm/not firm				
*Da	elete If not applicable						

PRICE ADJUSTMENTS

- NON-FIRW PRICES SUBJECT TO ESCALATION А
- IN CASES OF CONTRACTS, NON FIRM PRICES WILL BE ADJUSTED (LOADED) WITH THE ASSESSED CONTRACT PRICE ADJUSTMENTS IMPLICIT IN NON FIRM PRICES WHEN CALCULATING THE COMPARATIVE PRICES 1.
- NIV DE CONSIDERED IN TERMS OF THE

2.	IN THIS CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING FORMULA:								
	P	d = (1 - V)Pt	$\left(D1\frac{R1t}{R1o} + D2\frac{R2t}{R2o} + D3\frac{R3t}{R3o} + \right)$	$D4\frac{D4l}{D4o}+VPl$					
	Where:								
	Pa (1-V) Pl	# #	and the back solve bid leaded to the	. Note that Pt must always be interested brice.					
	D1, D2	E	Each factor of the bid price of etc. The total of the various	g, labour, transport, clothing, tootwear refactors D1,D2etc, must add up to					
	R11, R21	Ħ	Index figure obtained from ne factors used).	w Index (depends on the number o					
	R10, R20 VPt	=======================================	tactor flating of hidding	this portion of the bid price remains firn escalations.					
3.	The following in	dex/indices m	ust be used to calculate your bid p	orice:					
	Index Da	aled	Index Dated	Index Dated					
	Indox		Index Dated	Index Dated					
4.	FURNISH A BR TOTAL OF THE	ĖAKDOWN C VARIOUS F	OF YOUR PRICE IN TERMS OF A ACTORS MUST ADD UP TO 100'	ABOVE-MENTIONED FORMULA. THI %.					
	(D1,	FACTC D2 etc. eg. Labot	R ır, Iransport etç.)	PERCENTAGE OF BID PRICE					

					OCCUPATION TO	318 (310 210 210
R	PRICES	SUBJECT	TO RATE	OF EX	CHANGE	VARIATIONS

 Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which postion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	item no	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR		
				ZAR=		
				ZAR=		
-				ZAR=		
				ZAR≃		
	·			ZAR≒		

 Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHIGH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE
· ·			

PRICING SCHEDULE (Professional Services)

		THE CLOCK THE CLOCK DATE OF PID				
FER TO	3E V/	ALID FOR 90 DAYS FROM THE CLOSING DATE OF BID.		BID PRICE IN	I DOA CLIDD	ENCV
M		DESCRIPTION		**(ALL APPLI	CABLE TAXE	ES INCLUDED
1.	-	The accompanying information must be used for the form of proposals.	nulation			
	2.	Bidders are required to indicate a ceiling price base estimated time for completion of all phases and inclease expenses inclusive of all applicable taxes for the pro-	uding all			. , , ,
	3.	PERSONS WHO WILL BE INVOLVED IN THE PROPERTY APPLICABLE (CERTIFIED INVOICES MURENDERED IN TERMS HEREOF)	OJECT AND ST BE			
	4.	PERSON AND POSITION	HOUR	LY RATE	DAIL	Y RATE
			R			
			R			4-1
			R	,××		
			R			
			R			
	5.	PHASES ACCORDING TO WHICH THE PROJECT COMPLETED, COST PER PHASE AND MAN-DAY SPENT	T WILL BE /S TO BE			
			R	,		
			R			
			R			
			R			
	5.′	Travel expenses (specify, for example rate/km and of airtravel, etc). Only actual costs are recoverable expenses incurred must accompany certified invoice.	Proof of the	SS		
		DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QL	JANTITY	AMOUN ⁻
		BEGOME HONO! EN ENGLY !				R
						R
					,	
					,	R R

^{**&}quot;all applicable taxes" includes value-added taxes, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

	star hotel, bed and breakfast, telephone cost, reprodu etc.). On basis of these particulars, certified invoices for correctness. Proof of the expenses must accompa	will be checked		
	DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
			***************************************	R
				R
				R
			***************************************	R
		TOTAL: R	,	
6.	Period required for commencement with project after acceptance of bid			
7.	Estimated man-days for completion of project	***************************************		
8.	Are the rates quoted firm for the full period of contract?	·		. *YES/ NO.
9.	If not firm for the full period, provide details of the basis adjustments will be applied for, for example consumer prior			•••••
			.,	
		*******************	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	

*De

DECLARATION OF INTEREST

- No bid will be accepted from persons in the service of the state*. 1.
- Any person, having a kinship with persons in the service of the state, including a blood relationship, may 2. make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

3	In order to give effect to the above, the following questionnaire must be cowith the bid.	empleted and submitted
3.1	Full Name:	
3.2	Identity Number:	
3.3	Company Registration Number:	
3.4	Tax Reference Number:	
3.5	VAT Registration Number:	
3.6	Are you presently in the service of the state*	YES / NO
3.6.1	If so, furnish particulars.	
		·
3.7	Have you been in the service of the state for the past twelve months?	YES / NO
3.7.1	If so, furnish particulars.	
* MSC	M Regulations: "in the service of the state" means to be –	

- (a) a member of
 - - any municipal council; (i)
 - any provincial legislature; or (ii)
 - the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

3.8	Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?	7E5/NO
3.8.1	If so, furnish particulars.	
3.9	Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?	YES / NO
3.9.1	If so, furnish particulars	
	· · · · · · · · · · · · · · · · · · ·	
		Vr=~ / 51~
3.10	Are any of the company's directors, managers, principle shareholders or stakeholders in service of the state?	YES / NO
3,10.	1 If so, furnish particulars.	
	······································	
3.11	Are any spouse, child or parent of the company's directors, managers, principle shareholders or stakeholders in service of the state?	YES/NO
3.11.	1If so, furnish particulars.	

CERTIFICATION

I, THE UNDERSIGNED (NAME)	
CERTIFY THAT THE INFORMATIO	N FURNISHED ON THIS DECLARATION FORM IS CORRECT.
I ACCEPT THAT THE MUNICIPALIT TO BE FALSE.	TY MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE
Signature	Date
Position	Name of Bidder

4. Full details of directors / trustees / members / shareholders.

Pull Name	Identity Number	State Employeë Number
	,	

Signature	Date
Capacity	Name of Bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
 - (a) Price; and
 - (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	
SPECIFIC GOALS	
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80\left(1 - rac{Pt - P\,min}{P\,min}
ight)$$
 or $Ps = 90\left(1 - rac{Pt - P\,min}{P\,min}
ight)$ Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80\left(1 + \frac{Pt - Pmax}{Pmax}\right)$$
 or
$$Ps = 90\left(1 + \frac{Pt - Pmax}{Pmax}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3.	Name of company/firm
4.4.	Company registration number:
4.5.	TYPE OF COMPANY/ FIRM
	 □ Partnership/Joint Venture / Consortium □ One-person business/sole propriety □ Close corporation □ Public Company □ Personal Liability Company □ (Pty) Limited □ Non-Profit Company □ State Owned Company [TICK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/-firm for the preference(s) shown and I acknowledge that:
 - i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	

CONTRACT FORM - PURCHASE OF GOODS/SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

		PA	RT 1 (TO BE FILI	ED IN BY THE	BIDDEK)	
1	I hereby undertake to supply all or any of the goods and/or services described in the attached bidding documents to (name of institution)					
2.	The follow	<i>i</i> ng document	ts shall be deemed to	form and be read ar	nd construed as part of this agreeme	ent:
	(ii) G(iii) Oi	Proof o Pricing Technic Prefere Procure Declara Certifica Special eneral Conditi ther (specify)	on to bid; If Tax Compliance State schedule(s); cal Specification(s); nce claim form for ement Regulations; ation of interest; ation of bidder's past State of Independent Biddons of Contract; cons of Contract; and	Preferential Procu SCM practices; d Determination; ct;	urement in terms of the Preferei	
3.	I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.					
4.	I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.					
5.	I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.					
6.	I confirm that I am duly authorised to sign this contract.					
	NAME (PF	RINT)			WITNESSES	
	CAPACIT	Y		,,,,,,,	1	
	SIGNATU	RE			2	
	NAME OF	FIRM			DATE	

DATE

CONTRACT FORM - PURCHASE OF GOODS/SERVICES PART 2 (TO BE FILLED IN BY THE PURCHASER)

 in my capacity as							
ITEM NO.		PRICE (ALL APPLICABLE TAXES INCLUDED)	BRAND	DELIVERY PERIOD	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL	
4. I confirm that I am duly authorized to sign this contract.							
SIGNE	SIGNED ATON						
NAME	NAME (PRINT)						
SIGN	SIGNATURE						
OFFIC	CIAL	STAMP		2. DAT	ïE		

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

		PAR	T 1 (TO BE FILLED IN BY TH	E SERVICE PROVIDER)			
1.	I hereby undertake to render services described in the attached bidding documents to (name of the institution)						
2.	The fo	The following documents shall be deemed to form and be read and construed as part of this agreement:					
	(i) (ii) (iii)	- Proof - Pricing - Filled - Prefer - Procu - Declar - Declar - Certifi - Special General Cond	ion to bid; of tax compliance status; g schedule(s); in task directive/proposal; rence claim form for Prefere rement Regulations; ration of interest; ration of Bidder's past SCM pra cate of Independent Bid Detern al Conditions of Contract; itions of Contract;	nination;			
3.	I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be a my own risk.						
4.	l acce on me	ept full responsibil e under this agree	lity for the proper execution and ement as the principal liable for	fulfilment of all obligations and conditions devolving the due fulfillment of this contract.			
5.	l dec	I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.					
6.	I conf	irm that I am duly	authorised to sign this contrac	t.			
	NAM	E (PRINT)		WITNESSES			
	CAPA	CITY		1			
	SIGN	ATURE		2			
	NAM	E OF FIRM		DATE:			

DATE

CONTRACT FORM - RENDERING OF SERVICES PART 2 (TO BE FILLED IN BY THE PURCHASER)

	LACO	. (* *			
	ccept your bid under refervices indicated hereunde	annon numbat	ualet	1	for the rendering
A	n official order indicating s	ervice delivery inst	tructions is fortho	oming.	
7.31	I undertake to make payment for the services rendered in accordance with the terms and conditions of the				
C(ontract, within 30 (thirty) da	ays after receipt of	an invoice.		
	DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES	COMPLETION DATE	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL
ļ		INCLUDED)			
	-				
i			<u> </u>		
					•
1	confirm that I am duly auth	norised to sign this	contract.		
IGNED	AT	ON			
AME (F	PRINT)				
IGNAT	JRE	,	,		
FFICIAL STAMP				WITNESSE	S
				1	
				2	
				DATE:	

CONTRACT FORM - TENDER FOR INCOME-GENERATING CONTRACTS1

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE LESSOR/ SELLER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE LESSOR/ SELLER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

	P.A	ART 1 (TO BE FILLED IN BY THE	BIDDER)		
1.	I hereby undertake to lease property/ purchase all or any of the goods and/or services described in the attached bidding documents from (name of institution)				
2.	The following documents shall be deemed to form and be read and construed as part of this agreement:				
	 (i) Bidding documents, viz Invitation to bid; Proof of tax compliance status; Pricing schedule(s); Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations; Declaration of interest; Declaration of Bidder's past SCM practices; Special Conditions of Contract; (ii) General Conditions of Contract; and (iii) Other (specify) 				
3.	I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) quoted covers the leased property/ all the goods and/or services specified in the bidding documents; that the price(s) cover all my obligations and I accept that any mistakes regarding price(s) and calculations will be at my own risk.				
4.	I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.				
5.	I undertake to make payment for the leased property/ goods/services as specified in the bidding documents.				
6.	I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.				
7.	. I confirm that I am duly authorised to sign this contract.				
	NAME (PRINT)		WITNESSES		
	CAPACITY		1		
	SIGNATURE		2		
	NAME OF FIRM		DATE:		
	DATE				

¹ "Tender for income-generating contracts" has the same meaning as defined in the Preferential Procurement Regulations, 2022.

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CONTRACT FORM - TENDER FOR INCOME-GENERATING CONTRACTS PART 2 (TO BE FILLED IN BY THE LESSOR/ SELLER)

	purchase o	of goods/services in	dicated heredrider ar	dated nd/or further specified in the		
 I undertake to make the leased property/ goods/services available in accordance with conditions of the contract. 			ordance with the terms ar)a		
	ITEM NO.	DESCRIPTION	PRICE (ALL APPLICABLE TAXES INCLUDED)	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL	
4.	I confirm the	nat I am duly author	ized to sign this cont	ract.		
SIGN	ED AT		ON			
NAMI	E (PRINT)		.,			
SIGN	ATURE					
OFFI	CIAL STAMP			WITNESSES		
				1		
				2		
				DATE		

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Hem	Question	Yes	- No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?	Yes	No
	(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).		
	The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.		
4.1.1	If so, furnish particulars:		
	·		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?	Yes	No
	The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home	! 	
	page.		
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No

		<u> </u>
Itterm	Question	
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or	Yes
	municipal charges to the municipality / municipal entity, or to any other municipality	
	/ municipal entity, that is in arrears for more than three months?	
4.4.1	If so, furnish particulars:	
4.5	Was any contract between the bidder and the municipality / municipal entity or any	Yes
1.5	other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	
4.7.1	If so, furnish particulars:	
	CONTROLLER OF A THE CARL	
	CERTIFICATION	
CE DE I A AC	CERTIFICATION HE UNDERSIGNED (FULL NAME) RTIFY THAT THE INFORMATION FURNISHED ON THIS CLARATION FORM TRUE AND CORRECT. CCEPT THAT, IN ADDITION TO CANCELLATION OF A C TION MAY BE TAKEN AGAINST ME SHOULD THIS DEC OVE TO BE FALSE.	CONTI
CE. DE	HE UNDERSIGNED (FULL NAME) RTIFY THAT THE INFORMATION FURNISHED ON THIS CLARATION FORM TRUE AND CORRECT. CCEPT THAT, IN ADDITION TO CANCELLATION OF A C TION MAY BE TAKEN AGAINST ME SHOULD THIS DEC	LAKA

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:
(Bid Number and Description)
in response to the invitation for the bid made by:
(Name of Municipality / Municipal Entity)
do hereby make the following statements that I certify to be true and complete in every respect: I certify,
on behalf of:that:

- 1. I have read and I understand the contents of this Certificate;
- 2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;

(Name of Bidder)

- 3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
- 5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based ontheir qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the sameline of business as the bidder

- 6. The bidder has arrived at the accompanying bid independently from, and withoutconsultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
 - 7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (marketallocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;(e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Signature	Date
Position	Name of Bidder