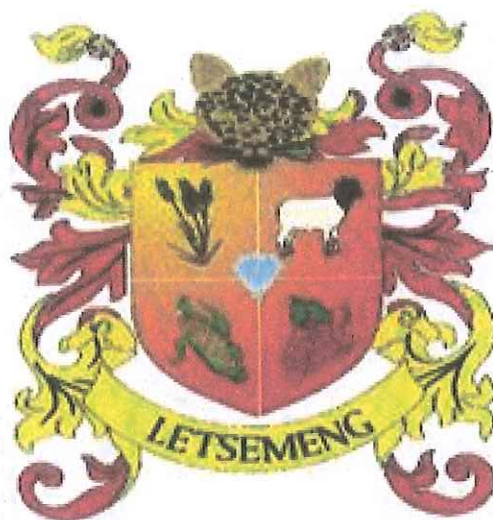


LETSEMENG LOCAL MUNICIPALITY



SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2021-2022

LETSEMENG LOCAL MUNICIPALITY

2021-2022

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

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LETSEMENG LOCAL MUNICIPALITY
2021- 2022
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

1. INTRODUCTION

The Service Delivery and Budget Implementation Plan (SDBIP) for Letsemeng Local Municipality (LLM) for 2021-2022 financial year is informed by LLM's Integrated Development Plan (IDP) and the Medium Term Revenue and Expenditure Framework (MTREF) for 2021/2022 to 2023/2024 period.

The development of SDBIP is a requirement under Municipal Finance Management Act (MFMA) and gives effect to the municipality's IDP and the annual budget. The SDBIP is an expression of the objectives of the municipality in quantifiable outcomes that will be implemented by the administration for the financial period of 1 July 2021 to 30 June 2022. The SDBIP includes the service delivery targets and performance indicators for each quarter that should be linked to the performance agreements of senior managers. These are integral to the implementation and entrenchment of our performance management system. The SDBIP facilitates accountability and transparency of the municipal administration and managers to the Council and Councillors to the community. It also fosters the management, implementation and monitoring of the reviewed IDP.

The SDBIP enables the Municipal Manager to monitor the performance of senior managers, the mayor to monitor the performance of the municipal manager and for the community to monitor the performance of the municipality as each service delivery projects to be implemented entail measurable performance targets and timeframes.

The SDBIP is compiled on an annual basis and includes a 3-year capital budget programme. The SDBIP is yet another step forward to realise the principle of democratic and accountable local government as enshrined in Section 152 (a) of the Constitution of the Republic of South Africa (1996).

The SDBIP is in essence the management and implementation tool which sets in-year information such as quarterly service delivery and monthly budget targets and links each service delivery output to the budget of the municipality. It further indicates the responsibilities and outputs for each of the senior managers and the senior management team, the resources to be used and the deadlines set for the relevant activities.

The SDBIP is a layered plan, with the top layer dealing with consolidated service delivery targets, and linking of such targets to senior management in the municipality. This is high-level and strategic in nature and is required to be tabled in Council for noting by the Mayor

The strategic SDBIP is intended for the use by the general public and councillors. Only this top layer of the SDBIP is published as the institutional SDBIP. Such high-level information should also include ward information, particularly for key expenditure items on capital projects and service delivery which will enable each Ward Councillor and Ward Committee members to oversee service delivery in their ward. The senior management is expected to develop the next (lower) layer of detail of the SDBIP, by providing more detail on each output for which they are responsible, and breaking up such outputs into specific activities and linking these to each middle-level and junior manager in their respective directorates.

2. MFMA legislative requirement

In terms of Section 53 (1) (c) (ii) of the MFMA, the SDBIP is defined as a detailed plan approved by the mayor of a municipality for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate the following:

- (a) projections for each month of –
 - (i) revenue to be collected, by source; and
 - (ii) operational and capital expenditure, by vote
- (b) service delivery targets and performance indicators for each quarter, and
- (c) other matters prescribed being a management and implementation plan (not a policy proposal)

The SDBIP is not required to be approved by council. According to Section 53 of the MFMA, the Mayor is expected to approve the SDBIP within 28 days after the approval of the budget. This section requires her to take all reasonable steps to ensure that the SDBIP is approved within 28 days. In addition, the Mayor must

ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators as set out in the SDBIP are circulated or made public within 14 days after its approval.

3. Top-Level SDBIP Targets and Indicators

The SDBIPs are required to include targets for service delivery projects to be implemented to measure physical and measurable progress as well as financial progress. The top level of the SDBIP includes measurable performance objectives in the form of service delivery targets and performance indicators that are provided to the community, detailing what impacts it seeks to achieve. These are drawn from the IDP programmes, services and activities that are relevant to each specific directorates as well as the statutory plans that the Directorates are responsible for. The SDBIPs therefore are the key mechanisms for monitoring the different responsibilities and measurable performance targets that each Directorate must fulfil in meeting service delivery needs provided to the community. The SDBIP is conceptualised as a layered plan, with consolidated service targets and corresponding deadlines and the linking of those measurable performance targets to senior management. The Municipal Manager's scorecard represents the consolidation of all the Municipal's detailed performance indicators and service delivery targets as contained in each Directorates' SDBIP. The community and stakeholders can review these targets and performance during the IDP process. The SDBIP is therefore living document that must be reviewed on an annual basis and it therefore needs to be publicised so that the public is provided with information on service delivery.

4. Linking the IDP and the Budget

Integrated Development Planning requires many different planning processes to be brought together in a seamlessly co-ordinated manner. In terms of linking service plans or service delivery and budget implementation plans of the individual directorate in the Municipality with the other planning processes in the IDP, the directorates routinely produce operational plans, capital plans, annual budgets, institutional and staffing plans, etc. to take the IDP forward. Clearly it is not feasible to include all of these details within the IDP document.

5. Reporting on SDBIP

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration.

Various reporting requirements are outlined in the MFMA. Both the mayor and the accounting officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Letsemeng Local Council (Ward and Proportional Representative Councillors) to monitor the implementation of service delivery programmes and initiatives across the Municipality.

5.1 Monthly Reporting

Section 71 of the MFMA stipulates that reporting on actual revenue targets and spending against the budget should occur on a monthly basis. This reporting must be conducted by the accounting officer of a municipality no later than 10 working days, after the end of each month.

Reporting must include the following:

- (i) actual revenue, per source;
- (ii) actual borrowings;
- (iii) actual expenditure, per vote;
- (iv) actual capital expenditure, per vote;
- (v) the amount of any allocations received

If necessary, explanation of the following must be included in the monthly reports:

- (a) Any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote
- (b) Any material variances from the service delivery and budget implementation plan and;

- (c) Any remedial or corrective steps taken or to be taken to ensure that the projected revenue and expenditure remain within the municipalities approved budget.

5.2 Quarterly Reporting

Section 52 (d) of the MFMA compels the Mayor to submit a report to council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

5.3 Mid-year Reporting

Section 72(1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25th January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the SDBIP;
- (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of Section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The IDP and the SDBIP are living documents that may be modified and or amended based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Letsemeng Local Municipality accountable to the community.

5.4 Letsemeng Strategic Scorecard

The Letsemeng Local Municipality will embark on the following high level objectives to turn the Local Municipality around prioritise them as Drivers of Change.

- ❖ Revenue collection must improve from 55% to 65% within the 2021/2022 to 2023/2024 MTREF period;
- ❖ Billing System must be improved;
- ❖ Inculcate a culture of payment amongst residents to support the improved revenue collection objectives;
- ❖ Implement sound and prudent Financial Management to ensure financial viability, accountability and sustainability;
- ❖ Improve on the Disclaimer municipal audit outcome to an unqualified audit and put systems in place to maintain the status quo *thereafter*;
- ❖ Facilitate radical economic transformation through supporting local Small Medium and Micro Enterprises (SMMEs);
- ❖ Avail Municipal Land for development of Solar Plants to support the promotion of alternative energy sources and thus broaden the revenue base for the municipality;
- ❖ Set aside 30% of the municipal capital budget for empowerment of Women and the Youth;
- ❖ Establish relations with the Private sector for Investment opportunities and Public Private Partnerships especially in the Mining and Agricultural Sectors;
- ❖ Accelerate and improve Service delivery standards to Communities;
- ❖ Accelerate Land reform processes within the Municipality to promote agricultural activities and facilitate food security especially amongst the previously disadvantaged individuals;
- ❖ Identify prime land for Local Economic Development and development of industrial areas;
- ❖ Improve and maintain existing municipal Infrastructure and find a way to deal with aged infrastructure;
- ❖ Finalise and implement the Letsemeng LM Infrastructure master plan complimented by a sound Infrastructure maintenance plan;
- ❖ Implement and cascade Performance Management System to all levels to improve on Municipal Performance and Accountability;
- ❖ Ensure Compliance and Good Governance;

- ❖ Embark on a household profiling programme to improve revenue collection
- ❖ All the above mentioned issues require a concerted effort from Councillors, community's members, officials and sector departments.



Mayor: Cllr MA Lebaka

Date:26/07/2021.....

5.5 Three Year Capital Plan

FS161 Letsemeng - Supporting Table SA6 Reconciliation of IDP strategic objectives and budget (capital expenditure)

Table 6: Performance Indicators for Strategic Objectives and Budgetary Framework																		
Strategic Objective	Goal	Goal Code	Ref	2017/18			2018/19			2019/20			Current Year 2020/21			2021/22 Medium Term Revenue & Expenditure Framework		
				Audited Outcome			Audited Outcome			Audited Outcome			Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
R thousand																		
Accelerated and improved basic service delivery to communities	A long and healthy life for all South Africans	2	-	-	8,785	12,246	2,414	2,414	2,414	805	850	880						
Accelerated and improved basic service delivery to communities	An efficient, competitive and responsive economic infrastructure network	6	-	28,404	45,368	68,695	44,892	42,824	42,824	49,708	48,164	44,555						
Accelerated and improved basic service delivery to communities	An efficient, effective and development-oriented public service	12	-	982	1,065	247	10,597	6,300	6,300	300	313	326						
Accelerated and improved basic service delivery to communities	Vibrant, equitable, sustainable rural communities contributing towards food security for all	7	-	-	-	(4,704)	-	-	-	-	-	-						
Default	An efficient, competitive and responsive economic infrastructure network	6	-	1,195,205	1,185,545	1,185,545	-	-	-	-	-	-						
Default	An efficient, effective and development-oriented public service	12	-	92,374	57,524	57,748	-	-	-	-	-	-						
Financial viability and sustainability	An efficient, competitive and responsive economic infrastructure network	6	-	(10,855)	(55,763)	(64,946)	-	-	-	-	-	-						
Financial viability and sustainability	An efficient, effective and development-oriented public service	12	-	65,739	159,645	162,315	116	70	70	-	-	-						

Improved Municipal Economic Viability and Radical Economic Transformation	12	-	99	(7.669)	(5.445)	1.080	445	445	470	490	511
Promote a culture of participatory and good governance	12	-	(11)	(6.043)	(6.440)	80	-	-	-	-	-
To promote social and economic development	12	-	-	-	(7.208)	-	-	-	-	-	-
	L										
	M										
	N										
	O										
	P										
Allocations to other priorities		3									
Total Capital Expenditure		1	1.371.937	1.388.458	1.398.054	59.179	52.053	52.053	51.283	49.817	46.273

References

1. Total capital expenditure must reconcile to Budgeted Capital Expenditure
2. Goal code must be used on Table SA36
3. Balance of allocations not directly linked to an IDP strategic objective
check capital balance

**FS161 Letsemeng - Supporting Table SA26 Budgeted monthly revenue and expenditure
(municipal vote)**

Description R thousand	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
<u>Revenue by Vote</u>	-	1.611	1.611	1.611	1.611	1.611	1.611	1.611	1.611	1.611	1.611	1.611	1.611	19.331	20.143	21.029
Vote 1 - Executive & Council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Finance & Administration		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 3 - Finance & Administration		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 4 - Planning & Development		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		3.391	3.391	3.391	3.391	3.391	3.391	3.391	3.391	3.391	3.391	3.391	3.391	40.693	36.556	37.820
Vote 6 - Sports & Recreation		1.834	1.834	1.834	1.834	1.834	1.834	1.834	1.834	1.834	1.834	1.834	1.834	22.003	22.927	23.935
Vote 7 - Road Transport		188	188	188	188	188	188	188	188	188	188	188	188	2.250	2.345	2.448
Vote 8 - Waste Management		690	690	690	690	690	690	690	690	690	690	690	690	8.279	10.498	10.608
Vote 9 - Community & Social Services		94	94	94	94	94	94	94	94	94	94	94	94	1.124	-	-
Vote 10 - Community & Social Services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 11 - Community & Social Services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 12 - Energy Sources		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 13 - Environmental Protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 - 0		921	921	921	921	921	921	921	921	921	921	921	921	11.047	11.511	12.017
Vote 15 - 0		9.589	9.589	9.589	9.589	9.589	9.589	9.589	9.589	9.589	9.589	9.589	9.589	115.064	124.027	122.108
Total Revenue by Vote		18.316	18.316	18.316	18.316	18.316	18.316	18.316	18.316	18.316	18.316	18.316	18.316	219.790	228.005	229.965
<u>Expenditure by Vote to be appropriated</u>	-	5.745	5.745	5.745	5.745	5.745	5.745	5.745	5.745	5.745	5.745	5.745	5.745	68.942	71.838	74.999
Vote 1 - Executive & Council		1.350	1.350	1.350	1.350	1.350	1.350	1.350	1.350	1.350	1.350	1.350	1.350	16.202	16.882	17.625
Vote 2 - Finance & Administration		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Vote 3 - Finance & Administration	183	183	183	183	183	183	183	183	183	183	183	183	183	183	183	183	183	2,200	2,292	2,393
Vote 4 - Planning & Development	176	176	176	176	176	176	176	176	176	176	176	176	176	176	176	176	176	2,109	2,198	2,295
Vote 5 - Public Safety	291	291	291	291	291	291	291	291	291	291	291	291	291	291	291	291	291	3,489	3,636	3,796
Vote 6 - Sports & Recreation	778	778	778	778	778	778	778	778	778	778	778	778	778	778	778	778	778	9,333	9,725	10,153
Vote 7 - Road Transport	27	27	27	27	27	27	27	27	27	27	27	27	27	27	27	27	27	320	333	348
Vote 8 - Waste Management	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	44,005	45,853	47,871
Vote 9 - Community & Social Services	212	212	212	212	212	212	212	212	212	212	212	212	212	212	212	212	212	2,546	2,653	2,769
Vote 10 - Community & Social Services	42	42	42	42	42	42	42	42	42	42	42	42	42	42	42	42	42	500	521	544
Vote 11 - Community & Social Services	696	696	696	696	696	696	696	696	696	696	696	696	696	696	696	696	696	8,349	8,699	9,082
Vote 12 - Energy Sources	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	200	209	218
Vote 13 - Environmental Protection	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	300	313	326
Vote 14 - 0	42	42	42	42	42	42	42	42	42	42	42	42	42	42	42	42	42	500	521	544
Vote 15 - 0	4,936	4,936	4,936	4,936	4,936	4,936	4,936	4,936	4,936	4,936	4,936	4,936	4,936	4,936	4,936	4,936	4,936	59,227	61,715	64,430
Total Expenditure by Vote	18,185	18,185	18,185	18,185	18,185	18,185	18,185	18,185	18,185	18,185	18,185	18,185	18,185	18,185	18,185	18,185	18,185	218,222	227,389	237,394
Surplus/(Deficit) before assoc.	131	131	131	131	131	131	131	131	131	131	131	131	131	131	131	131	131	1,568	616	(7,429)
Taxation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Attributable to minorities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	1	131	131	131	131	131	131	131	131	131	131	131	131	131	131	131	131	1,568	616	(7,429)

References

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance check

5,000,000 5,209,960 5,439,198

F161 Letsemeng - Supporting Table SA25 Budgeted monthly revenue and expenditure

Description	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
Revenue By Source																
Property rates		2.035	2.035	2.035	2.035	2.035	2.035	2.035	2.035	2.035	2.035	2.035	2.035	24.421	25.446	26.566
Service charges - electricity revenue		2.213	2.213	2.213	2.213	2.213	2.213	2.213	2.213	2.213	2.213	2.213	2.213	26.551	27.666	28.884
Service charges - water revenue		1.076	1.076	1.076	1.076	1.076	1.076	1.076	1.076	1.076	1.076	1.076	1.076	12.911	13.453	14.045
Service charges - sanitation revenue		896	896	896	896	896	896	896	896	896	896	896	896	10.751	11.203	11.696
Service charges - refuse revenue		921	921	921	921	921	921	921	921	921	921	921	921	11.047	11.511	12.017
		-	-	-	-	-	-	-	-	-	-	-	-			
Rental of facilities and equipment		26	26	26	26	26	26	26	26	26	26	26	26	308	321	335
Interest earned - external investments		35	35	35	35	35	35	35	35	35	35	35	35	423	441	461
Interest earned - outstanding debtors		750	750	750	750	750	750	750	750	750	750	750	750	9.000	9.378	9.791
Dividends received		1	1	1	1	1	1	1	1	1	1	1	1	11	11	12
Fines, penalties and forfeits		3	3	3	3	3	3	3	3	3	3	3	3	35	36	38
Licences and permits		0	0	0	0	0	0	0	0	0	0	0	0	5	5	6
Agency services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies		6.190	6.190	6.190	6.190	6.190	6.190	6.190	6.190	6.190	6.190	6.190	6.190	74.281	79.986	76.294
Other revenue		49	49	49	49	49	49	49	49	49	49	49	49	591	616	643
Gains		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		14.195	14.195	14.195	14.195	14.195	14.195	14.195	14.195	14.195	14.195	14.195	14.195	170.335	180.075	180.787
Expenditure By Type																
Employee related costs		5.850	5.850	5.850	5.850	5.850	5.850	5.850	5.850	5.850	5.850	5.850	5.850	70.205	73.153	76.372
Remuneration of councillors		402	402	402	402	402	402	402	402	402	402	402	402	4.828	5.031	5.252

Debt impairment	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	25,000	26,050	27,196
Depreciation & asset impairment	4,082	4,082	4,082	4,082	4,082	4,082	4,082	4,082	4,082	4,082	48,978	51,035	53,281
Finance charges	333	333	333	333	333	333	333	333	333	333	4,000	4,168	4,351
Bulk purchases - electricity	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	36,000	37,512	39,163
Inventory consumed	641	641	641	641	641	641	641	641	641	641	7,686	8,009	8,361
Contracted services	1,246	1,246	1,246	1,246	1,246	1,246	1,246	1,246	1,246	1,246	14,948	15,576	16,262
Transfers and subsidies	73	73	73	73	73	73	73	73	73	73	880	917	957
Other expenditure	891	891	891	891	891	891	891	891	891	891	10,697	11,147	11,638
Losses	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure	18,602	18,602	18,602	18,602	18,602	18,602	18,602	18,602	18,602	18,602	223,222	232,599	242,833
Surplus/(Deficit) Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	(4,407)	(4,407)	(4,407)	(4,407)	(4,407)	(4,407)	(4,407)	(4,407)	(4,407)	(4,407)	(52,887)	(52,524)	(62,046)
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)	12	12	12	12	12	12	12	12	12	12	147	153	160
Surplus/(Deficit) after capital transfers & contributions	(286)	(286)	(286)	(286)	(286)	(286)	(286)	(286)	(286)	(286)	(3,432)	(4,594)	(12,868)
Taxation	-	-	-	-	-	-	-	-	-	-	-	-	-
Attributable to minorities	-	-	-	-	-	-	-	-	-	-	-	-	-
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	(286)	(286)	(286)	(286)	(286)	(286)	(286)	(286)	(286)	(286)	(3,432)	(4,594)	(12,868)

FS161 Letsemeng - Supporting Table SA28 Budgeted monthly capital expenditure (municipal vote)

Description	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
Multi-year expenditure to be appropriated	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 1 - Executive & Council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Finance & Administration		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 3 - Finance & Administration		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 4 - Planning & Development		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 5 - Public Safety		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 6 - Sports & Recreation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 7 - Road Transport		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 8 - Waste Management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 9 - Community & Social Services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 10 - Community & Social Services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 11 - Community & Social Services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 12 - Energy Sources		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 13 - Environmental Protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 - 0		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - 0		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital multi-year expenditure sub-total	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Single-year expenditure to be appropriated		39	39	39	39	39	39	39	39	39	39	39	39	470	490	511
Vote 1 - Executive & Council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Finance & Administration		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 3 - Finance & Administration		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

6.4 QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS

SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														
TL NO.s	Program Description	STRATEGIC OBJECTIVES					Unit of Measurement	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET						
		MTSF	IUDF	NKPA	FSGDS	KPI		Evidence	Baseline	BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022
Technical Services														
Eradicate backlogs in order to improve access to services and ensure proper operations and maintenance														
T1.1	Refurbishment of WWTW at Petrusburg	An efficient competitive and responsive infrastructure network work	Inclusion and access	Service Delivery and Infrastructure Development	Improved quality of life	Percentage progress made on the refurbishment of WWTW at Petrusburg by 30 June 2021	Progress Report, Completion Certificate and Closeout Report	0	R7 384 957.74	100% Completion of the refurbishment of WWTW at Petrusburg by 30 June 2022	0	10% Progress made on the refurbishment of WWTW at Petrusburg by 31 December 2021	50% Progress made on the refurbishment of WWTW at Petrusburg By 31 March 2022	100% Completion of the refurbishment of WWTW at Petrusburg by 30 June 2022
T1.2	Refurbishment of Sport Complex Phase 2 at Sonwabile	An efficient competitive and responsive infrastructure network work	Inclusion and access	Service Delivery and Infrastructure Development	Improved quality of life and access to water	Percentage progress made on the refurbishment of Sport Complex Phase 2 at Sonwabile by 30 June 2022	Progress Report, Completion Certificate and Closeout Report	0	R805 230.00	100% Completion of the refurbishment of Sport Complex Phase 2 at Sonwabile by 30 June 2022	0	0	0	100% Completion of the refurbishment of Sport Complex Phase 2 by 30 June 2022

TL NO.s	Program me Description	STRATEGIC OBJECTIVES					Unit of Measurement	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET					
		MTSF	IUDF	NKPA	FSGDS	KPI				BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022
TL3	Refurbishment of WTW at Koffiefontein	An efficient competitive responsive infrastructure net work	Inclusion and access	Service Delivery and Infrastructure Development	Improved quality of life	Percentage progress made on the refurbishment of WTW and construction of 4,7 Ml Reservoir at Koffiefontein by 30 June 2022	Percentage	Progress Report, Completion Certificate and Closeout Report	0	R13 300 000.00	20% Progress made on the refurbishment of WTW and construction of 4,7 Ml Reservoir at Koffiefontein by 30 June 2022	0	0	0	Progress made on the refurbishment of WTW and construction of 4,7 Ml Reservoir at Koffiefontein by 30 June 2022
TL4	Electrification of the 152 households at Diamondhoogte	An efficient competitive responsive infrastructure net work	Inclusion and access	Service Delivery and Infrastructure Development	Improved quality of life	Number of households Electrified and connected Phase 2 at Diamanthoogte by 30 June 2022	Number	Progress Report, Completion certificate and Closeout Report	52	R2584 000.00	200 Households Electrified and connected Phase 2 at Diamanthoogte by 30 June 2022	48 Households Electrified and connected Phase 2 at Diamanthoogte by 30 September 2021	0	0	Completion of 152 Households Electrified and connected at Diamanthoogte by 30 June 2022
TL5	Electrification of households connections at Jacobsdal	An efficient competitive responsive infrastructure net work	Inclusion and access	Service Delivery and Infrastructure Development	Improved quality of life	Number of Households Electrified and connected Phase 2 at Jacobsdal, by 30 June 2022	Percentage	Progress Report, Completion Certificate and Closeout Report	352	R3 298 000	190 Households Electrified and connected Phase 2 at Jacobsdal by 30 June 2022	44 Households Electrified and connected Phase 2 at Jacobsdal by 30 September 2021	0	0	Completion of 146 Households Electrified and connected at Jacobsdal by 30 June 2022

TL NO.s	Program me Description	STRATEGIC OBJECTIVES						Unit of Measure ment	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET				
		MTSF	IUDF	NKP A	FSGDS	KPI	BUDGET YEAR 2021/22				ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022
TL6	Business Units audited on Electrical meters at Letsmen g areas by 30 June 2022	An efficient competitive and responsive infrastructure net work	Inclusion and access	Service Delivery and Infrastructure Development	Improved quality of life	Number of Business Units Audited at Letsmen g areas on electrical meters by 30 June 2022	Number	Signed Audit Forms		0	50 Business Units audited on Electrical meters at Letsmen g areas by 30 June 2022	10 Business Units audited on Electrical meters at Letsmen g areas by 30 September 2021	15 Business Units audited on Electrical meters at Letsmen g areas by 31 December 2021	15 Business Units audited on Electrical meters at Letsmen g areas by 31 March 2022	10 Business Units audited on Electrical meters at Letsmen g areas by 30 June 2022
TL 7	Construction of new pipeline from boreholes 14 & 15 at Petrusburg to reservoir at Bolokana ng	An efficient competitive and responsive infrastructure net work	Inclusion and access	Service Delivery and Infrastructure Development	Improved quality of life	Percentage on progress made on the construction of new pipeline from boreholes 14 & 15 at Petrusburg to reservoir at Bolokanang by 30 June 2022	Percentage	Progress Report, Completion certificate and Closeout Report	99%	R897 684.24	100% Completion of the construction of new pipeline from boreholes 14 & 15 at Petrusburg to reservoir at Bolokanang by 30 June 2022	1% Completion of the Construction of new pipeline from boreholes 14 & 15 in Petrusburg to reservoir at Bolokanang by 30 June 2021	0	0	0

COMMUNITY SERVICES

2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET														
Program Description	STRATEGIC OBJECTIVES					Unit of Measurement	Evidence	Baseline	BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER	2 ND QUARTER	3 RD QUARTER	4 TH QUARTER
	MTSF	IUDF	NKP A	FSGDS	KPI						01 JULY – 30 SEPT 2021	01 OCT – 31 DEC 2021	01 JAN – 31 MAR 2022	01 APR – 30 JUN 2022

Community Services

TL8	Community Halls renovated at Relebohile, Bolokanang and Jacobsdal Town Hall	A responsive, accountable, effective and efficient local government system	Governance	Municipal Transformation and Institutional Development	Efficient administration and good governance	Number of progress made on the renovation of the Community halls, 1x Relebohile, 1x Bolokanang Hall and 1x Jacobsdal Town Hall by 30 June 2022	Number	Progress Report, Completion certificate and Closeout Report	0	R800 000	3 Community halls renovated, 1x Relebohile, 1x Bolokanang Hall and 1x Jacobsdal Town Hall by 30 June 2022	0	0	0	Progress made on the 3 Community Halls renovated, Relebohile, Bolokanang and Jacobsdal Town Hall by 31 March 2022	Completion of the 3 Community Halls renovated, Relebohile, Bolokanang and Jacobsdal Town Hall by 30 June 2022
TL9	2 Municipal Buildings renovated at Petrusburg and Jacobsdal	An efficient competitive and responsive infrastructure network	Inclusion and access	Service Delivery and Infrastructure Development	Improved quality of life	Number of progress made on the renovations of the municipal buildings at Petrusburg, and Jacobsdal by 30 June 2022	Number	Progress Report, Completion certificate and Closeout Report	0	R600 000	2 Municipal Buildings renovated at Petrusburg and Jacobsdal by 30 June 2022	0	0	0	Progress made on the renovation of the 2 municipal buildings at Petrusburg and Jacobsdal by 31 March 2022	Completion of the 2 municipal buildings renovated at Petrusburg and Jacobsdal by 30 June 2022
TL10	70 Sites pegged at Koffiefontein by the municipality	An efficient competitive and responsive infrastructure network	Inclusion and access	Service Delivery and Infrastructure Development	Improved quality of life	Number of sites pegged at Koffiefontein by 30 June 2022	Number	Council resolution, Progress report, and Final layout plan	0	R200 000	70 Sites pegged at Koffiefontein by 30 June 2022	0	Draft layout plan on pegging of 70 sites at Koffiefontein by 30 September 2022	0	Progress made on the pegging of 70 Sites at Koffiefontein by 31 March 2022	Final layout plan on the pegging of 70 sites at Koffiefontein by 30 June 2022

TL11	Refurbish ment of Stadium at Jacobsdal	An efficient competit ive and responsi ve infrastru cture net work	Inclus ion and access	Servic e Delive ry and Infrast ructur e Devel opmen t	Improv ed quality of life	Number of stadiums refurbished at Jacobsdal by 30 June 2022	Number	Progress Report, Completion Certificate and Closeout Report	0	R500 000	1 Stadium refurbished at Jacobsdal by 30 June 2022	0	0	Progress made on the refurbishme nt of the stadium at Jacobsdal by 31 March 2022	Completion of the refurbishmen t of the stadium at Jacobsdal by 30 June 2020
TL12	Refurbish ment of cemeteries at Koffiefontein town	An efficient competit ive and responsi ve infrastru cture net work	Inclus ion and access	Servic e Delive ry and Infrast ructur e Devel opmen t	Improv ed quality of life	Number of refurbishment of cemeteries at Koffiefontein town by 30 June 2022	Number	Progress Report, Completion Certificate and Closeout Report	0	R 500 000	1 Cemetery refurbished at Koffiefontei n by 30 June 2022	0	0	Progress report made on the refurbish ment of cemeteries at Koffiefontein by 31 March 2022	Completion of the refurbishmen t of the cemetery at Koffiefontein by 30 June 2022

LOCAL ECONOMIC DEVELOPMENT

LOCAL ECONOMIC DEVELOPMENT														
Programme Description		STRATEGIC OBJECTIVES					Unit of Measure ment	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET				
		MTSF	IUDF	NKPA	FSGDS	KPI				BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022
To create an environment that promotes development of the local economy and facilitate job creation														
Local Economic Development														
TL 13	Establishment of the LED forums in the	A responsive, accountable, effective	Inclusion and access	Local Economic Development	Inclusive Economic growth and	Number of LED forums established in the municipality by 30 June 2022	Number	TOR, Progress Report and attendance register.	0	OPEX	1 Forum Established in the municipality by 31	0	1 Forums Established in the municipality by 31	0

		Programme Description	Strategic Objectives					Unit of Measurement	Evidence	Baseline	2021/22 Budget and Quarterly Performance Target					
			MTSF	IUDF	NKP A	FSGDS	KPI				Budget Year 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022
		municipality	and efficient local government system			sustainable job creation					December 2021			December 2021		
TL 14		LED strategy approved by council	A responsive, accountable, effective and efficient local government system	Inclusion and access	Local economic Development	Inclusive Economic growth and sustainable job creation	Number of LED Strategies approved by Council by 30 June 2022	Number	Approved Strategy and Council resolution	0	OPEX	1 LED Strategy approved by council by 30 June 2022	0	1 Approved LED Strategy by council by 31 March 2022	0	0
TL 15		Common age policies approved council	A responsive, accountable, effective and efficient local government system	Inclusion and access	Local economic Development	Inclusive Economic growth and sustainable job creation	Number of Commonage Policies approved by Council by 30 June 2022	Number	Commonage policy and Council resolution	0	OPEX	1 Commonage Policy approved by Council by 30 June 2022	0	1 Approved commonage policy by 30 June 2022	0	0
TL 16		Business Licensing Policy approved by council	A responsive, accountable, effective and efficient local	Inclusion and access	Local economic Development	Inclusive Economic growth and sustainable job creation	Number of Business Licensing policies approved by Council by 30 June 2022	Number	Business licence policy and Council resolution	0	OPEX	1 Approved Business Licensing Policy by 30 June 2022	0	1 Approved Business Licensing Policy by 30 June 2022	0	0

	Programme Description	STRATEGIC OBJECTIVES						Unit of Measurement	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET					
		MTSF	IUDF	NKP A	FSGDS	KPI					BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022
		govern ment system			creatio n											

PUBLIC PARTICIPATION AND GOOD GOVERNANCE

		Program me Descript ion	STRATEGIC OBJECTIVES					Unit of Measure ment	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET							
				MTSF	IUDF	NKPA	FSGD S		KPI	Evidence	Baseline	BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022
To promote a culture of participatory and good governance																
Information Communication Technology																

TL 17	ICT Network Infrastructure	A responsive, accountable, effective and efficient local government system	Governance	Public participation and good governance	Efficient administration and good governance	Number of established ICT steering committee and appointed members by 30 June 2022	Number	Appointment letters	0	OPEX	1 established ICT Steering Committee by 30 June 2022	1 Established ICT Steering Committee by September 2022	0	0	0
TL 18	ICT Network Infrastructure	A responsive, accountable, effective and efficient local government system	Governance	Public participation and good governance	Efficient administration and good governance	Percentage on the ICT Infrastructure renovation of site offices, (Jacobsdal, Petrusburg, Luckhoff and Oppermansgronde) by 30 June 2022	Percentage	Project Report	0	R210 000	100% percent Complete ICT Infrastructure renovated of site offices, (Jacobsdal, Petrusburg, Luckhoff and Oppermansgronde) by 30 June 2022	100 percent Completely renovated ICT Infrastructure of site offices, (Jacobsdal, Petrusburg, Luckhoff and Oppermansgronde) by 31 March 2022	0	0	0
TL 19	ICT Network Infrastructure	A responsive, accountable, effective	Governance	Public participation and good governance	Efficient administration and good	Number on the development of an ICT master plan by 30 June 2022	Number	Approved master plan and Council resolution	0	R180 000	1 developed ICT master plan by 30 June 2022	0	0	1 Developed ICT Strategy Master Plan by 30 June 2022	

TIL20	ICT Network Infrastructure	Accountable, effective and efficient local government system	Governance	Public participation and good governance	Efficient administration and good governance	Number of the Procurement of MS Office Windows Licenses by 30 June 2022	Number	Goods received note	0	R180 000	Completion of the procurement of MS Office 5 and 10 Windows License by 30 June 2022	0	Completion of the MS Office 5 and 10 Windows by 31 December 2021	0	0
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Programme Description		STRATEGIC OBJECTIVES					Unit of Measurement	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET					
		MTSF	IUDF	NKPA	FSGDS	KPI				BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022
Internal Auditing															
TL 21	Internal Audit assignment conducted	A responsive, accountable, effective and efficient local government system	Good governance	Public participation and good governance	Efficient administration and good governance	Number of Municipal audit assignments conducted by 30 June 2022	Number	Internal Audit reports	10	OPEX	15 Municipal Audit assignments conducted by 30 June 2022	3 Audit assignments conducted by 30 September 2021	4 Audit assignments conducted by 31 December 2021	Audit assignments conducted by 31 March 2022	4 Audit assignments conducted by 30 June 2022
TL 22	Audit Committee meetings conducted	A responsive, accountable, effective and efficient local government system	Good governance	Public participation and good governance	Efficient administration and good governance	Number of Municipal audit committee meetings to be held by 30 June 2022	Number	Attendance registers and minutes	5	OPEX	4 Municipal Audit committee meetings held by 30 June 2022	1 Audit committee meeting held by 30 September 2021	1 Audit committee meeting held by 31 December 2021	1 Audit committee meeting held by 31 March 2022	1 Audit committee meeting held by 30 June 2022
TL 23	Development of the municipal audit strategic documents	A responsive, accountable, effective and efficient local government system	Good governance	Public participation and good governance	Efficient administration and good governance	Number of approved Municipal Strategic documents for the 2022/23 financial year.	Number	Approved risk based audit plan (RBAP) - MFMA Section 165(2)(a) Approved Internal Audit Charter Approved Audit Committee Charter	4	OPEX	4 Municipal audit strategic documents, risk based audit plan (RBAP) (MFMA - Section 165(2)(a)) Approved	0	0	0	4 audit strategic documents, approved by risk based audit plan (RBAP) (MFMA - Section 165(2)(a)) Approved Internal Audit

		STRATEGIC OBJECTIVES					Unit of Measure	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET					
Programme	Description	MTSF	IUDF	NKPA	FSGDS	KPI				BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022
								Approved Audit Methodology			Internal Audit Charter Approved Audit Committee Charter Approved Audit Methodology approved by 30 June 22				Charter Approved Audit Committee Charter Approved Audit Methodology by 30 June 2022
Risk Management															
TL 24	Committee meetings held	Accountable, effective and efficient local government system	Governance	Public participation and good governance	Efficient administration and good governance	Number of Risk Committee meetings held by 30 June 2022	Number	Minutes of meeting and attendance registers	4	OPEX	4 Risk Committee meetings held by 30 June 2022 in the 2021/22 financial year	1 meeting held by 30 September 2021	1 meeting held by 31 December 2021	1 meeting held by 31 March 2022	1 meeting held by 30 June 2022
TL 25	Development of risk management strategic documents	Accountable, effective and efficient	Governance	Public participation and good governance	Efficient administration and good governance	Number of reviewed and approved strategic management documents by 30 June 2022	Number	Approved strategic documents and Council resolution	5	OPEX	7 risk management strategic documents by 30 June 2022	None	None	None	5 approved risk management strategic documents by 30 June 2022

Programme Description	STRATEGIC OBJECTIVES						Unit of Measurement	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET					
	MTSF	IUDF	NKPA	FSGDS	KPI					BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022
	local government system				1 Risk management strategy 1 anti-fraud and corruption strategy 1 Risk communication charter 1 risk management implementation plan 1 strategic and operational risk register										
TL 26	Development of risk management strategic documents	Responsive, accountable,	Government	Public participation and good	Efficient administration and	Number of Risk management policy approved by council by 30 June 2022	Number	Council resolution and Approved risk management policy	1	OPEX	1 Approved risk management policy by 30 June 2022	0	0	0	1 Approved risk management policy by 30 June 2022

STRATEGIC OBJECTIVES						Unit of Measure	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET					
Programme Description	MTSF	IUDF	NKPA	FSGDS	KPI				BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022
	effective and efficient local government system		governance	good governance										
TL 27	Development of anti-fraud and corruption policy	Accountable, effective and efficient local government system	Public participation and good governance	Efficient administration and good governance	Number of anti-fraud and corruption policy approved by council by 30 June 2022	Number	Council resolution and anti-corruption policy	1	OPEX	1 Approved anti-corruption policy by 30 June 2022	0	0	0	1 Approved anti-corruption policy by 30 June 2022
TL 28	Development of quarterly risk management reports	Accountable, effective and efficient local government system	Public participation and good governance	Efficient administration and good governance	Number of quarterly Risk Management reports compiled by 30 June 2022	Number	Risk Management report	4	OPEX	4 Risk Management Reports by 30 June 2022	1 approved reports by 30 September 2021	1 approved reports by 31 December 2021	1 approved reports 31 March 2022	1 approved reports by 30 June 2022
TL 29	Workshop conducted to employees on the approved risk management	Accountable, effective and efficient	Public participation and good governance	Efficient administration and good governance	Number of workshop conducted to employees by 30 June 2022, on the approved:	Number	Attendance registers	1	OPEX	1 Workshops conducted by 31 December 2021	None	1 Workshops conducted 31 December 2021	0	0

		STRATEGIC OBJECTIVES					Unit of Measure			2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET					
Programme	Description	MTSF	IUDF	NKPA	FSGDS	KPI		Evidence	Baseline	BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022
	nt policy and anti-fraud and corruption policy	local govern ment system				• Risk Mana geme nt Policy • Anti-fraud and anti-corru ption Policy									
TL 30	Workshop conducted on fraud awareness to inculcate a culture of Risk Maagemen t	A responsi ve, account able, effective and efficient local govern ment system	Gov ernance	Public participa tion and good governa nce	Efficien t adminis tration and good governa nce	Number of fraud Awareness workshops conducted to inculcate a culture of Risk Management by 30 June 2022	Number	Attendance registers	1	OPEX	1 Workshop conducted by 30 June 2022	0	1 Workshop conducted by 30 June 2022	0	0
TL 31	Developm ent of cumulative updates on the annual risk register per quarter, per departmen t	A responsi ve, account able, effective and efficient local govern ment system	Gov ernance	Public participa tion and good governa nce	Efficien t adminis tration and good governa nce	Number of cumulative updates on the annual risk register per quarter, per department by 30 June 2022	Number	Updated risk register per quarter.	4	OPEX	3 risk assessments working sessions facilitated per department per quarter by 30 June 2022	0	0	2 risk assessment s working sessions facilitated per department by 31 March 2022	1 Updated risk register per quarter, per department by 30 June 2022

Programme Description		STRATEGIC OBJECTIVES					Unit of Measurement	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET					
		MTSF	IUDF	NKPA	FSGDS	KPI				BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022
Integrated Development Plan															
TL 32	Development of the municipal process plans approved by council	A responsive, accountable, effective and efficient local government system	Governance	Public participation and good governance	Efficient administration and good governance	Number of Municipal Process plans approved by Council for 2022/23 Financial year by 30 September 2021	Number	Approved process plan and Council resolution	1	OPEX	1 Approved Municipal process plan for 2022/23 financial year by 30 September 2021	1 Approved process plan by 30 September 2021	0	0	0
TL 33	Integrated Development Plan Community Representative Forums	A responsive, accountable, effective and efficient local government system	Governance	Public participation and good governance	Efficient administration and good governance	Number of integrated Development Plan Community Representative forums held by 30 June 2022	Number	attendance register and report	0	OPEX	2 integrated Development Plan Community Representative forums held by 30 June 2022	0	1 Community Representative forum held by 31 December 2021	1 Community Representative forums held by 31 March 2022	0
TL 34	Integrated Development Plan adopted by Council	A responsive, accountable, effective and efficient local government system	Governance	Public participation and good governance	Efficient administration and good governance	No. of Integrated Development Plans(IDP) adopted by Council for the 2022/23 financial year	Number	2022/23 IDP and Council resolution	1	OPEX	1 Integrated Development Plan(IDP) approved by Council by 30 June 2022	0	0	1 Draft 2022/23 financial year IDP tabled in Council by 31 March 2022	1 Approved 2022/23 IDP by 30 June 2022

Programme Description		STRATEGIC OBJECTIVES					Unit of Measurement	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET				
		MTSF	IUDF	NKPA	FSGDS	KPI				BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022
Performance Management														
TIL 35	Development of the SDBIP 2021/22 by 30 June 2022	Accountable, effective and efficient local government system	Government	Public participation and good governance	Efficient administration and good governance	Number of SDBIP's approved by the Mayor within 28 days after approval of the IDP and Budget by 31 July 2021	Number of Proof submission	1	OPEX	1 Approved SDBIP for the 2021/22 financial year by 31 July 2021	1 SDBIP submitted to Cogta, PT and NT for the 2021/22 financial year by 31 July 2021	0	0	0
TIL 36	Publication of the SDBIP 2021/22	Accountable, effective and efficient local government system	Government	Public participation and good governance	Efficient administration and good governance	Number of SDBIP 2021/22 financial year published on the website, notice boards within 14 days after approval of the Mayor within 14 days	Number of screen dump of publication on website, notice	1	OPEX	1 2021/22 financial year SDBIP published on the website, notice boards within 14 days after approval by the Mayor	1 2021/22 financial year SDBIP published on the website, notice boards and within 14 days after approval by Mayor	0	0	0
TIL 37	Development of the performance agreements signed by relevant officials	Accountable, effective and efficient	Government	Public participation and good governance	Efficient administration and good governance	Number of performance agreements signed by relevant officials and submitted to the department of Cogta for the	Signed Performance agreements and Proof of submission	5	OPEX	5 signed performance agreements for the 2021/22 financial year by 31 July 2021	5 performance agreements for the 2021/22 financial year	0	0	0

Programme Description	STRATEGIC OBJECTIVES					Unit of Measurement	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET					
	MTSF	IUDF	NKPA	FSGDS	KPI				BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022
	Local government system				2021/22 financial year by 31 July 2021						year by 31 July 2021			
TIL 38	Development of the Annual Performance Report	Responsive, accountable, effective and efficient local government system	Public participation and good governance	Efficient administration and good governance	Number of the Annual Performance Report for 2021/22 financial year submitted to AGSA in the 2020/21 financial year by 30 September 2021	Number	Annual Performance Report and proof of submission.	1	OPEX	1 Annual Performance Report for 2020/21 financial year by 30 September 2021	1 Annual Performance Report for 2020/21 financial year by 30 September 2021	0	0	0
TIL 39	Development of the Annual Report	Responsive, accountable, effective and efficient local government system	Public participation and good governance	Efficient administration and good governance	Number of Draft Annual Reports for 2020/21 financial year submitted to Council by 31 January 2022	Number	Council resolution, of proof submission to Cogta, AG, NT, PT	0	OPEX	1 Draft Annual Report for 2020/21 financial year submitted to Council in the 2021/22 financial year by 31 January 22	0	0	1 Draft Annual Report for 2020/21 financial year submitted to Council by 31 January 2022	0
TIL 40	Approved Oversight Reports and Final Annual Reports	Responsive, accountable, effective and efficient	Public participation and good governance	Efficient administration and good governance	Number of approved Oversight Reports and Final Annual Reports for the 2020/21 financial year	Number	Council Resolution, Oversight Report and proof of submission to NT, PT,	0	OPEX	1 Approved Oversight Report and Final Annual Report for the 2020/21 financial year	0	0	1 Approved Oversight Report and Final Annual Report for the 2020/21 financial	

Programme Description		STRATEGIC OBJECTIVES						Unit of Measurement	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET				
		MTSF	IUDF	NKPA	FSGDS	KPI	BUDGET YEAR 2021/22				ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022
		to local government system				submitted to Cogta, NT, PT and FS Legislature by 30 June 2022		Cogta and Legislature		submitted to NT, PT and FS Legislature in the 2021/22 financial year by 31 March 2022			year by 31 March 2022, submitted to NT, PT and FS Legislature by 07 April 2022		
TL 41	Appointment of the Bid Committee members by the Municipal Manager	A responsive, accountable, effective and efficient local government system	Gov ernance	Public participation and good governance	Efficient administration and good governance	Number of Bid committee members appointed by the Municipal Manager by 30 June 2022	Number	Proof of appointment letters	13	OPEX	13 Bid committee members appointed by the Municipal Manager by 30 September 2022	13 Bid committee members appointed by the Municipal Manager in the 2021/22 financial year by 30 June 2022	0	0	0
TL 42	PMS policy approved by council	A responsive, accountable, effective and efficient local government	Gov ernance	Public participation and good governance	Efficient administration and good governance	Number of approved PMS Policies by 30 June 2022	Number	Approved PMS Policy and Council Resolution	1	OPEX	1 Approved PMS Policy in the 2021/22 financial year by 30 June 2022	1 Approved PMS Policy in the 2021/22 financial year by 30 June 2022	0	0	1 Approved PMS Policy by 30 June 2022

	Programme Description	STRATEGIC OBJECTIVES						Unit of Measurement	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET					
		MTSF	IUDF	NKPA	FSGDS	KPI					BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022
		ment system														

TL NO.s	Program me Description	STRATEGIC OBJECTIVES					Unit of Measure ment	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET					
		MTSF	IUDF	NKPA	FSGDS	KPI				BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022
Communication Services															
TL43	Approved communication strategy	A responsive, accountable, effective and efficient local government system	Governance	Public participation and good governance	Efficient administration and good governance	Number of Communication Strategy approved by Council by 30 June 2022	Number	Approved Communication Strategy and Council resolution	0	OPEX	1 Communication Strategy approved by Council in the 2021/22 financial year by 30 June 2022	0	0	1 Approved Communications Strategy by 31 March 2022	0
TL 44	Communication forum meetings conducted	A responsive, accountable, effective and efficient local government system	Governance	Public participation and good governance	Efficient administration and good governance	No. of Local Communicators forum meetings held by 30 June 2022	Number	Invitations, attendance register and minutes	0	OPEX	1 Local Communicators forum meeting to be held by 30 June 2022	0	0	1 Local Communicators forum meeting to be held by 31 March 2022	0

MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT

Program Description		STRATEGIC OBJECTIVES					Unit of Measurement	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET						
		MTSF	IUDF	NKPA	FSGIDS	KPI				BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022	
Corporate Services																
An effective administration capable of sustainable service delivery																
TL 45	Ordinary Council meetings accordance with the approved schedule of meetings	A responsive, accountable, effective and efficient local government system	Governance	Municipal Transformation and Institutional Development	Efficient administration and good governance	Number of Ordinary Council meetings of the municipality held by 30 June 2022	Number	Attendance registers and Council minutes	2	OPEX	4 Ordinary Council meetings of the municipality held by 30 June 2022	1 Ordinary council meeting held by 31 December 2021	1 Ordinary council meeting held by 30 September 2021	1 Ordinary council meeting held by 31 March 2022	1 Ordinary council meeting held by 30 June 2022	
TL 46	Local Labour Forum meetings held	A responsive, accountable, effective and efficient local government system	Governance	Municipal Transformation and Institutional Development	Efficient administration and good governance	Number of the Municipal LLF meetings held by 30 June 2022	Number	Attendance registers, minutes of LLF meetings	1	OPEX	2 LLF meetings held by 30 June 2022	1 LLF meeting held by 31 December 2021	0	1 LLF meeting held by 30 June 2022		
TL 47	Development of the council resolution submitted to the municipal council	A responsive, accountable, effective and efficient local government system	Governance	Municipal Transformation and Institutional Development	Efficient administration and good governance	Number of progress reports on the Municipal Council resolutions submitted to Council by 30 June 2022	Number	Resolution register and Council resolution.	4	OPEX	4 progress reports on the Municipal Council resolutions submitted to Council by 30 June 2022	1 progress report by 31 December 2021	1 progress report by 30 September 2021	1 progress report by 31 March 2022	1 progress report by 30 June 2022	

		Program me Descript ion	STRATEGIC OBJECTIVES						Unit of Mcasure ment	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET					
			MISF	IUDF	NKPA	FSGD S	KPI	BUDGET YEAR 2021/22				ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022	
			govern ment system														
TL 48	Develop ment of WSP to the LGSETA	A responsi ve, account able, effectiv e and efficient local govern ment system	Gover nance	Munici pal Transf ormati on and Instituit ional Develo pment	Efficie nt admini stratio n and good govern ance	Number of WSP develop ed and submitted to LGSETA by 30 June 2022	Number	WSP and proof of submission to LGSETA	0	OPEX	1 WSP develop ed and submitted to LGSETA by 30 June 2022	0	0	0	1 WSP develop ed and submitted to LGSETA by 30 June 2022		

FINANCIAL VIABILITY AND MANAGEMENT

Programme Description		STRATEGIC OBJECTIVES					Unit of Measurement	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET				
		MTSF	IUDF	NKPA	FSGDS	KPI				BUDGET YEAR 2021/22	ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022
		To improve overall financial management in the municipality by developing and implementing appropriate financial management policies, procedures and systems												
TL 49	Registration of indigent households	A responsive, accountable, effective and efficient local government system	Governance	Financial Viability and Management	Efficient administration and good governance	No. of indigent households registered in all 6 Wards by 30 June 2022	Number	Indigent register and indigent forms	0	OPEX	2100 indigent households registered in all 6 Wards by 30 June 2022	0	1000	1100 indigent households registered in all 6 Wards for the 2021/22 financial year by 30 June 2022
TL 50	Development of Asset register	A responsive, accountable, effective and efficient local government system	Governance	Financial Viability and Management	Efficient administration and good governance	Number of Asset Registers by 30 June 2022	Number	Quarterly updates on the asset register	0	OPEX	3 Asset Register updated by 30 June 2022	0	1 GRAP compliant asset Register updated by 31 December 2021	1 GRAP compliant asset Register updated by 30 June 2022
TL51	Development of Budget related policies	A responsive, accountable, effective and efficient local government	Governance	Financial Viability and Management	Efficient administration and good governance	Number of Budgets and related policies reviewed and adopted by Council by 30 June 2022	Number	Council resolution	0	OPEX	1 Approved budget and related policies by 30 June 2022	0	0	1 Approved Budget and related policies by 30 June 2022

		STRATEGIC OBJECTIVES						Unit of Measurement	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET				
		MTSF	IUDF	NKP A	FSGDS	KPI	BUDGET YEAR 2021/22				ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022
			ment system												
TL52	Section 72 reports submitted to PT, NT	A responsive, accountable, effective and efficient local government system	Governance	Financial Viability and Management	Efficient administration and good governance	Number of Section 72 reports submitted to the PT, NT and the Mayor on or before the 25 th of January 2022 and 31 January 2022 to council	Number	Section 72 reports and proof of submission to PT, NT and the Mayor	0		OPEX	1 Section 72 report submitted to the PT, NT and the Mayor on or before the 25 th of January 2022 and 31 January 2022 to council	0	1 Section 72 report submitted to the PT, NT and the Mayor on or before the 25 th of January 2022 and 31 January 2022 to council	0
TL53	Section 52d reports submitted to council	A responsive, accountable, effective and efficient local government system	Governance	Financial Viability and Management	Efficient administration and good governance	Number of Section 52d reports submitted to Council within 30 days after end of each quarter by 30 June 2022	Number	Section 52d reports and Council resolution	0		OPEX	3 Section 52d reports submitted to Council within 30 days after end of each quarter by 30 June 2022	0	1 Section 52d report submitted to Council within 30 days after end of each quarter for the 2021/22 financial year by 31 December 2021	1 Section 52d report submitted to Council within 30 days after end of each quarter for the 2021/22 financial year by 30 June 2022
TL54	Section 66 reports submitted to council per quarter	A responsive, accountable, effective and efficient local government system	Governance	Financial Viability and Management	Efficient administration and good governance	Number of Section 66 reports submitted to Council per quarter by 30 June 2022	Number	Section 66 reports and Council resolution	0		OPEX	4 Section 66 reports submitted to Council per quarter by 30 June 2022	1 Section 66 reports submitted to Council per quarter for the 2020/21 financial year	1 Section 66 reports submitted to Council per quarter for the 2020/21 financial year	1 Section 66 reports submitted to Council per quarter for the 2020/21 financial year

		STRATEGIC OBJECTIVES						Unit of Measurement	Evidence	Baseline	2021/22 BUDGET AND QUARTERLY PERFORMANCE TARGET					
		MTSF	IUDF	NKP A	FSGDS	KPI	BUDGET YEAR 2021/22				ANNUAL TARGET 2021/22	1 ST QUARTER 01 JULY – 30 SEPT 2021	2 ND QUARTER 01 OCT – 31 DEC 2021	3 RD QUARTER 01 JAN – 31 MAR 2022	4 TH QUARTER 01 APR – 30 JUN 2022	
		efficient local government system			governance							by 30 September 2021	by 31 December 2021	by 31 March 2022	by 30 June 2022	
TL 55	Section 71 reports submitted to the Mayor, PT and NT within 10 days after the end of the month	A responsive, accountable, effective and efficient local government system	Governance	Financial Viability and Management	Efficient administration and good governance	Number of Section 71 reports submitted to the Mayor, PT and NT within 10 days after the end of each month	Number	Section 71 reports and proof of submission	0		OPEX	12 Section 71 reports submitted to the Mayor, PT and NT within 10 days after the end of each month	3 Section 71 reports submitted to the Mayor, PT and NT within 10 days after the end of each month	3 Section 71 reports submitted to the Mayor, PT and NT within 10 days after the end of each month	3 Section 71 reports submitted to the Mayor, PT and NT within 10 days after the end of each month	
TL56	GRAP compliant AFS submitted to the AGSA	A responsive, accountable, effective and efficient local government system	Governance	Financial Viability and Management	Efficient administration and good governance	Number of GRAP compliant AFS submitted to the AGSA on or before 31 August 2021	Number	AFS and proof of submission	0		OPEX	1 GRAP compliant AFS submitted to the AGSA on or before 31 August 2021 for the 2020/21 financial year	0	0	0	
TL 57	SCM implementation reports submitted to the Mayor and PT	A responsive, accountable, effective and efficient local government	Governance	Financial Viability and Management	Efficient administration and good governance	Number of SCM implementation reports submitted to the Mayor and PT by 30 June 2022	Number	SCM reports and proof of submission	0		OPEX	4 SCM implementation reports submitted to the Mayor and PT by 30 June 2022	1 SCM implementation reports submitted to the Mayor and PT 31 December 2021	1 SCM implementation reports submitted to the Mayor and PT 31 March 2022	1 SCM implementation reports submitted to the Mayor and PT 30 June 2022	

		Programme Description	Strategic Objectives						Unit of Measurement	Evidence	Baseline	2021/22 Budget and Quarterly Performance Target				
			MTSF	IUDF	NKP A	ESGDS	KPI	Budget Year 2021/22				Annual Target 2021/22	1 st Quarter 01 July – 30 Sept 2021	2 nd Quarter 01 Oct – 31 Dec 2021	3 rd Quarter 01 Jan – 31 Mar 2022	4 th Quarter 01 Apr – 30 Jun 2022
TL 58	Development of billing reports signed	Accountable, effective and efficient local government system	Governance	Financial Viability and Management	Efficient administration and good governance	Number of billing reports signed off by the CFO by 30 June 2022	Number	Billing reports	0	OPEX	12 billing reports signed off by the CFO by 30 June 2022	3 billing reports signed by 30 September 2021	3 billing reports signed by 31 December 2021	3 billing reports signed by 31 March 2022	3 billing reports signed by 30 June 2022	