



## CALL FOR EXPRESSION OF INTEREST

**In an effort to stimulate commercial activity within the Local Municipality of Letsemeng, and with the intention of creating employment, Petra Diamonds (Koffiefontein Diamond Mine) invites eligible and professional individuals who are interested in the establishment of a Tyre Fitment Centre in the town of Koffiefontein, to express their interest.**

The successful individual/ individuals/ company will be developed by both Koffiefontein Diamond Mine Enterprise Development initiatives and by initiatives offered by the Third Party Company, which is partnering with Koffiefontein Diamond Mine for the project.

### **Typically the Contents of EOI:**

- One (1) page cover letter.
- Introductory paragraph formally referencing project and stating the firm's interest in undertaking the assignment.
- One to two paragraphs introducing the firm, its primary focus of business, and its key qualifications for the project
- One to two paragraphs highlighting relevant project experience.
- One (1) paragraph highlighting one or two especially qualified staff
- One (1) paragraph conveying your understanding of the project's purpose, objectives, and development context and what you would bring to the project. (e.g. Property – correctly zoned)
- Concluding paragraph restating why the firm should be short-listed and explicitly stating the firm's interest in being on the short list.
- Statement of Qualifications should highlight the firm's sector-specific expertise, country/regional experience and that of the Shareholder /
- Member / Interested party and Employees
- Signature and title of a senior officer/ shareholder / member of the firm.

You are welcome to deliver the information by hand to Koffiefontein Diamond Mine, 1 Du Preez Street, Koffiefontein (to be left at Security), for attention: Ingrid Sampson, ED Co-ordinator, **by no later than 11 November 2020**

The document can also be sent, within the above timeframe, by email to:  
[Ingrid.Sampson@petradiamonds.com](mailto:Ingrid.Sampson@petradiamonds.com)

**No late submissions will be considered.**

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