

# LETSEMENG LOCAL MUNICIPALITY



Suitably qualified persons with the necessary enthusiasm and demonstrated competence are invited to apply for the following position at Letsemeng Local Municipality:

## **MUNICIPAL MANAGER (Fixed-term employment contract)**

The incumbent will be expected to sign a five-year (5) employment and performance contract.

### **Requirements:**

- A recognised Bachelor's degree in Public Administration or Municipal Administration plus five years' working experience at a Senior Managerial level;
- A postgraduate degree in Administration or Leadership will be an added advantage;
- Excellent communication and computer skills; and
- Driver's licence.

### **Key Responsibilities**

- Must advise the Mayor or Council;
- Ensure the implementation of the Council's bylaws, policies and resolutions;
- Ensure compliance with the Municipal Finance Management Act, 2003 (Act no. 56 of 2003);
- Render strategic leadership in developing, implementing and monitoring the Integrated Development Plan, Performance Management System and municipal transformation;
- Display the highest standard of honesty, ethical and moral conduct;
- Be accountable for organisational development, basic service delivery, local economic development, good governance and public participation; and
- Represent the Municipality at provincial and national forums.

### **Remuneration**

- An inclusive remuneration package will be negotiated with the successful candidate.

Applications must be accompanied by a covering letter, comprehensive curriculum vitae, certified copies of qualifications and driver's licence.

All applications must be forwarded to:

### **The Office of the Mayor**

PO Box 7, Koffiefontein 9986 or hand-delivered to

Office of the Mayor

7 Groottrek Street, Koffiefontein 9986

Faxed, e-mailed or late applications will not be accepted. If you are not contacted within three (3) months after the closing date, please consider your application as unsuccessful.

Enquiries may be directed to the office of the Mayor @ 053 205 9200/053 205 9211/19

**Closing date: Tuesday, 3 July 2012 @ 12:00.**

**Cllr. TI Reachable  
Mayor**