

# Letsemeng Local Municipality



## **SECOND QUARTER BUDGET AND PERFORMANCE ASSESSMENT 2012-13**

LETSEMENG LOCAL MUNICIPALITY  
BUDGET AND PERFORMANCE AS AT 31 DECEMBER 2012

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## **1. Introduction**

The Municipal Manager, as the Accounting Officer of the municipality, is required by section 72 of the Municipal Finance Management Act to submit a quarterly report in a prescribed format to the Mayor, reviewing the financial performance of the municipality for each quarter of the financial year.

Section 52(d) of Municipal Finance Management Act then requires the Mayor to submit to Council, within 30 days after the end of each quarter, a report on the implementation of the budget and the financial state of affairs of the municipality.

This report indicates the performance of Letsemeng Local Municipality at the end of the 2nd Quarter of 2012/13(01 October 2012 to 31 December 2012) against the budget and pre-determined objectives. The following components are reported on:

- a) Operating Income
- b) Debtors Age Analysis
- c) Operating Expenditure
- d) Capital Expenditure
- e) Actual Cash Flow
- f) Conditional Grant Performance
- g) Creditors
- h) Implementation of supply chain management policy

## **2. Operating income**

Council approved an operating budget of R102 million for the 2012-13 financial year on the 07 June 2012. The budget increased by R13.3 million from the previous financial period (2011-12). The following are some of the major increases compared to the previous year's budgeted amounts:

- a) Property rates increased by R1.2 million
- b) Electricity increased by R5.3 million
- c) Equitable shares increased by R5.3 million

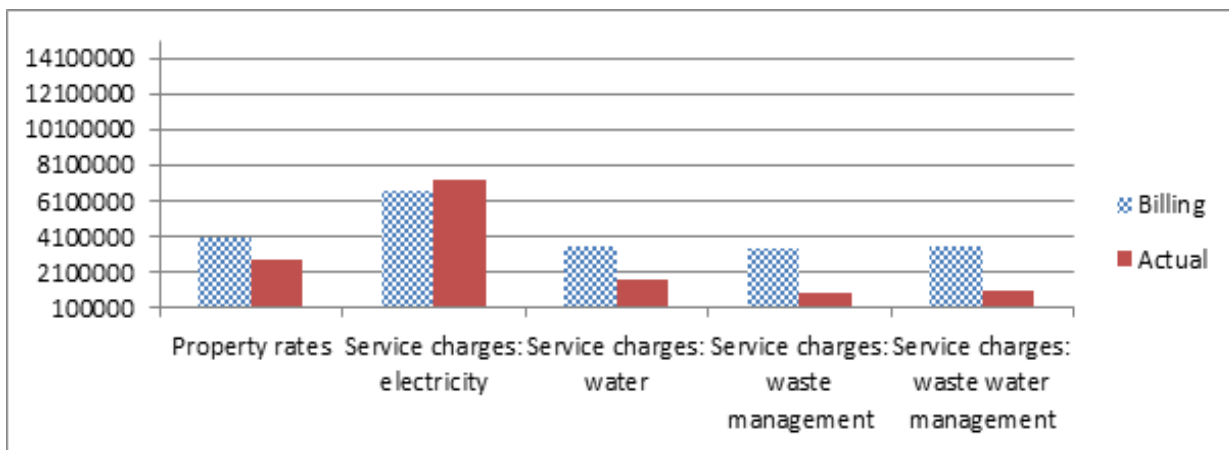
### **2.1. Service charges and rates**

The table below shows the budget performance on service charges and property rates for the period under review.

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PROPERTY RATES AND SERVICE CHARGES AS AT 31 DECEMBER 2012									
Revenue Source	Approved Budget	Jul	Aug	Sep	Oct	Nov	Dec	Total Billing	
		Billed	Billed	Billed	Billed	Billed	Billed	R	%
Property rates	6 382 000	672 378	648 331	682 045	640 700	823 694	601 434	4 068 582	64%
Service charges conventional meter	8 952 450	587 850	665 392	351 756	518 395	506 533	466 465	3 096 390	35%
Service charges prepaid- electricity	11 500 200	541 687	712 827	658 258	581 610	589 286	506 102	3 589 769	31%
Service charges water	7 905 000	664 057	508 396	582 690	582 262	616 580	576 002	3 529 987	45%
Service charges waste management	5 740 000	580 361	580 168	580 579	579 625	576 409	580 961	3 478 103	61%
Service charges waste water management	6 308 000	598 208	597 563	598 064	596 494	588 371	598 363	3 577 062	57%
<b>Total</b>	<b>48 787 650</b>	<b>3 644 540</b>	<b>3 712 876</b>	<b>3 453 392</b>	<b>3 499 086</b>	<b>3 700 872</b>	<b>3 329 327</b>	<b>21 339 894</b>	<b>48%</b>

Property rates collected amounts to R2.8 million which is 69% of the billed amount, while the amount for electricity-consumption equals to R3.4 million which is 113% of the billed income and electricity-pre-paid equals to R4 million of the billed income which is 113%.



Water income collection amounts to R1.7 million which is 49% of the billed amount. The collection rate at water revenue is not satisfactory. Waste management income collection amounts to R967 162 which is 28% of the billed amount. Waste water management income collected amounts to R1 million which is 31% of the billed amount.

It evident as depicted by the above graph that despite the Municipality being able to bill for services rendered at acceptable rates, the collection rates are not satisfactory. The collection rates that are acceptable are on the electricity services.

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PROPERTY RATES AND SERVICE CHARGES AS AT 31 DECEMBER 2012									
Revenue Source	Year To Date Billing	Actual Receipts	Actual Receipts	Actual Receipts	Actual Receipts	Actual Receipts	Actual Receipts	Total Actual	
								R	%
Property rates	4 068 582	218 247	373 159	695 690	423 611	837 524	278 653	2 826 884	69%
Service charges: conventional meter	3 096 390	538 822	539 557	760 016	589 243	577 273	480 421	3 485 332	113%
Service charges: prepaid- electricity	3 589 769	614 585	808 601	746 175	647 906	656 159	573 518	4 046 944	113%
Service charges: water	3 529 987	223 100	279 462	301 836	297 444	313 225	317 898	1 732 965	49%
Service charges: waste management	3 478 103	122 397	176 683	195 647	155 267	179 458	137 710	967 162	28%
Service charges: waste water management	3 577 062	153 583	198 063	215 478	174 124	203 746	151 171	1 096 165	31%
<b>Total</b>	<b>21 339 894</b>	<b>1 870 734</b>	<b>2 375 526</b>	<b>2 914 841</b>	<b>2 287 595</b>	<b>2 787 385</b>	<b>1 939 371</b>	<b>14 155 452</b>	<b>68%</b>

There were no new connections and disconnections made since Oct to Dec 2012. Below is the actual receipt per town, a total of R7.2 million was received as at 31 December 2012 on R21.3 million of the billed revenue. The highest payment rate is in Koffiefontein with R5.5 million.

PAYMENT PER TOWN				
TOWNS	OCTOBER	NOVEMBER	DECEMBER	TOTALS
KOFFIEFONTEIN	1 782 900	2 190 015	1 531 301	5 504 215
PETRUSBURG	348 740	399 172	218 804	966 717
JACOBSDAL	100 120	76 042	115 203	291 365
LUCKHOFF	172 596	151 665	119 142	443 403
OPPERMANSGRONDE	5 306	7 625	7 061	19 992
<b>Total</b>	<b>2 409 662</b>	<b>2 824 519</b>	<b>1 991 511</b>	<b>7 225 692</b>

There is a decrease of R199 212 in the payment as compared to the previous quarter this is due to low payments of services by consumers. The BTO is in the process of devising means to ensure that billing can be determined per town or per ward in the future. This will really help in terms of the ward based planning in terms of the allocation of resources.

### 2.1.1 Indigents Households

The table below indicates the number of registered indigents from October to December 2012. At the end of December 2012 the number has increased by 24 households from previous quarter.

Oct 2012:	4 868
Nov 2012:	4 916
Dec 2012:	4 914

### 2.2 Other income

The approved budget for other income was budgeted at R55.5 million. The table below indicates the amounts received during the period under review. Other revenue is

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comprised of all other revenue sources that do not fall within the classification of service charges.

OTHER INCOME AS AT 31 DECEMBER 2012									
Revenue Source	Original Budget	July 12	August 12	September 12	October 12	November 12	December 12	Total	
								R	%
Rent of facilities and equipment	353 406	51 392	17 572	26 741	23 644	19 525	67 125	205 999	58%
Interest earned - external investments	948 600	304 457	14 268	38 413	-	25 574	-	382 722	40%
Dividends received	8 537	380 070	1 235	908	-	-	8 463	390 676	4576%
Fines	83 371	1 600	7 910	4 180	3 330	5 950	4 980	27 950	34%
Licenses and permits	5 048	-	160	798	479	-	-	1 437	28%
Grants and subsidies received - operating	53 833 000	22 177 286	1 460 000	800 000	600 000	115 000	16 844 000	41 996 286	78%
Other revenue	239 000	111 296	59 426	47 516	22 206	17 449	250 297	508 190	213%
<b>Total</b>	<b>55 470 962</b>	<b>23 028 111</b>	<b>1 580 571</b>	<b>918 558</b>	<b>649 859</b>	<b>183 498</b>	<b>17 174 985</b>	<b>43 513 280</b>	<b>78%</b>

Rental of facilities and equipment is at 44% of the budgeted amount was received while Interest earned on external investment is at 40%. Amount received on dividends is higher than anticipated due to the money that was received from Senwes in July. Fines are at 34% of the budgeted amount and the low rate can be attributed to few fines being issued.

Licenses and permits are at 28% of the budgeted amount which is relatively low. Operating grants and subsidies received amounts to 78% of the budgeted amount. These includes an amount of R1 million that was received from Cogta as a subsidy towards the salary of the CFO and the amount was not budgeted. Other revenue stands at 136% of the budgeted amount which is high than anticipated; this is due to low estimation that was made.

### **2.3 Investments**

The Municipality had the balance of R29 million as at the reporting period. Worth noting is that the funds that have been invested are conditional grants which must revert back to the National Revenue Fund should they be unspent at year end. The funds consist of amongst other the Financial Management Grant; Municipal Systems Improvement Grant; Municipal Infrastructure Grant; Operation Hlasela Grant; etc.

### **3. Debtors Age Analysis**

The debtors of the municipality arise from the households, government, business and other. These debtors arise from the following services, water, electricity, sewerage and refuse removal.

#### **3.1. Debtors per service**

The table below shows the total outstanding debtors of the municipality as at 31 December 2012 which was standing at R32.6 million.

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<b>DEBTORS AGE ANALYSIS BY SERVICE AS AT DECEMBER 2012</b>										
<b>Details</b>	<b>0 - 30 Days</b>	<b>%</b>	<b>31 - 60 Days</b>	<b>%</b>	<b>61 - 90 Days</b>	<b>%</b>	<b>91 - 120 Days</b>	<b>%</b>	<b>Total</b>	<b>%</b>
Water Tariffs	706 229	7%	478 915	5%	280 247	3%	8 989 399	86%	10 454 790	32%
Electricity Tariffs	517 921	27%	367 232	19%	183 917	10%	857 000	44%	1 926 070	6%
Rates (Property Rates)	622 235	9%	477 319	7%	370 792	5%	5 775 693	80%	7 246 039	22%
Sewerage / Sanitation Tariffs	709 412	11%	256 939	4%	181 484	3%	5 163 566	82%	6 311 401	19%
Refuse Removal Tariffs	688 480	11%	236 828	4%	179 126	3%	4 987 849	82%	6 092 283	19%
Housing (Rental Income)	15 692	10%	4 577	3%	3 705	2%	127 578	84%	151 552	0%
Other	23 515	5%	14 807	3%	6 858	1%	469 827	91%	515 007	2%
<b>Total debtor per service</b>	<b>3 283 484</b>	<b>10%</b>	<b>1 836 617</b>	<b>6%</b>	<b>1 206 129</b>	<b>4%</b>	<b>26 370 912</b>	<b>81%</b>	<b>32 697 142</b>	<b>100%</b>

The debtors balance at the end of October and November amounted to R30.2 million and R31.7 million respectively. There was an increase of R718 029 between September and October, between October and November there was an increase of R1.5 million. There were no write-offs in December 2012.

### **3.2 Debtors per customer group**

<b>DEBTORS AGE ANALYSIS BY CUSTOMER GROUP AS AT DECEMBER 2012</b>										
<b>Details</b>	<b>0 - 30 Days</b>	<b>%</b>	<b>31 - 60 Days</b>	<b>%</b>	<b>61 - 90 Days</b>	<b>%</b>	<b>91 - 120 Days</b>	<b>%</b>	<b>Total-</b>	<b>%</b>
Government	225 960	29%	152 772	20%	90 120	12%	311 197	40%	780 049	2%
Business	569 487	12%	419 787	9%	201 896	4%	3 638 979	75%	4 830 149	15%
Households	2 282 345	10%	1 075 824	5%	720 914	3%	18 784 613	82%	22 863 696	70%
Other	205 692	5%	188 234	4%	193 199	5%	3 636 123	86%	4 223 248	13%
<b>Total By Customer Group</b>	<b>3 283 484</b>	<b>10%</b>	<b>1 836 617</b>	<b>6%</b>	<b>1 206 129</b>	<b>4%</b>	<b>26 370 912</b>	<b>81%</b>	<b>32 697 142</b>	<b>100%</b>

Current debtors are standing at R3.2 million (10%), debtors between 31 – 90 days amount to R1.8 million (6%), debtors between 61-90 days amount to R1.2 million (4%) and debtors between 91-120 days amount to R26.3 million (81%) of the total outstanding debtors.

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Debtors Age Analysis Balances per month													
Details	Jun '12	%	Jul '12	%	Aug '12	%	Sep '12	%	Oct '12	%	Nov '12	%	Dec '12
Water Tariffs	9 149 092	4.1%	9 539 634	1.3%	9 668 087	-0.5%	9 622 118	2.0%	9 822 075	4.5%	10 281 016	1.7%	10 454 790
Electricity Tariffs	1 620 504	8.6%	1 772 217	11.3%	1 997 340	-6.3%	1 879 453	-0.9%	1 863 482	0.5%	1 872 344	2.8%	1 926 070
Rates (Property Rates)	5 830 084	5.0%	6 138 988	4.9%	6 452 567	2.0%	6 586 954	3.7%	6 842 245	0.5%	6 874 380	5.1%	7 246 039
Sewerage / Sanitation Tariffs	5 467 305	3.5%	5 663 597	2.2%	5 788 763	-5.3%	5 495 167	2.6%	5 641 907	8.1%	6 140 629	2.7%	6 311 401
Refuse Removal Tariffs	5 237 756	3.9%	5 449 086	2.3%	5 574 733	-5.6%	5 277 665	2.7%	5 422 122	8.6%	5 930 099	2.7%	6 092 283
Housing (Rental Income)	140 768	3.8%	146 277	2.3%	149 720	2.0%	152 837	-4.1%	146 805	1.1%	148 374	2.1%	151 552
Other	512 561	1.6%	520 891	0.6%	523 859	-5.8%	495 174	-1.3%	488 761	2.0%	498 733	3.2%	515 007
<b>Total</b>	<b>27 958 070</b>	<b>30.4%</b>	<b>29 230 690</b>	<b>24.7%</b>	<b>30 155 069</b>	<b>-19.4%</b>	<b>29 509 368</b>	<b>4.8%</b>	<b>30 227 397</b>	<b>25.1%</b>	<b>31 745 575</b>	<b>20.2%</b>	<b>32 697 142</b>

The table above indicates the growth in the debtor's age analysis per month. It shows that the debtors grow up by R3.4 million since July 2012. The growth in debtors can be attributed to a number of factors (both internal and external) like the high unemployment rate within the municipal area and inadequate credit control measures.

#### 4. Operating Expenditure

The municipality approved an operating expenditure budget of R102 million. The expenditure budget has increased with R14 million compared to the previous financial period 2011-12. There was also a major increase on the social contribution of R8.1 million. The year-to-date expenditure amounts to R35.6 million which is 33% of the budget.

OPERATING EXPENDITURE AS AT 31 DECEMBER 2012									
Expenditure by type	Budget	Jul	Aug	Sep	Oct	Nov	Dec	Total	
								R	%
Employee related costs- wages & salaries	19 231 454	1732 512	2 128 220	2 126 470	1910 128	1 900 476	2 087 418	11 885 224	62%
Employee related costs- social contributions	14 026 000	263 858	267 268	279 508	275 015	274 511	276 119	16 36 279	12%
Remuneration of councillors	2 599 992	198 099	200 962	201 087	255 785	224 350	349 029	14 29 312	55%
Repairs and maintenance- municipal assets	5 045 000	10 430	126 088	432 352	308 567	332 205	270 131	14 79 773	29%
Debt impairment	10 608 054	-	-	-	-	-	-	-	0%
Depreciation and asset impairment	1 298 000	-	-	-	-	-	-	-	0%
Finance costs	66 000	162	19 348	349	20 175	216	897	41 146	62%
Bulk purchases	22 500 000	49 329	2 935 349	1 976 752	1 688 301	1 045 818	1 569 808	9 265 357	41%
General expenses- other	31 426 000	846 211	1 808 204	1 786 152	1 108 484	1 743 047	2 626 084	9 918 182	32%
<b>Total</b>	<b>106 800 500</b>	<b>3 100 601</b>	<b>7 485 439</b>	<b>6 802 670</b>	<b>5 566 455</b>	<b>5 520 623</b>	<b>7 179 486</b>	<b>35 655 273</b>	<b>33%</b>

Employee related costs on salaries amounts to 62% of the budgeted amount while social contributions amount to 12% of the budget. There is reluctance from employees to take up benefits such as pension funds and medical aid. Remuneration of councillors is 55% and this is due to the salary back pay that was made during December.

There is a relatively low spending on repairs and maintenance at 29% of the budget. Subsequent to the completion of the asset unbundling and componentisation, the

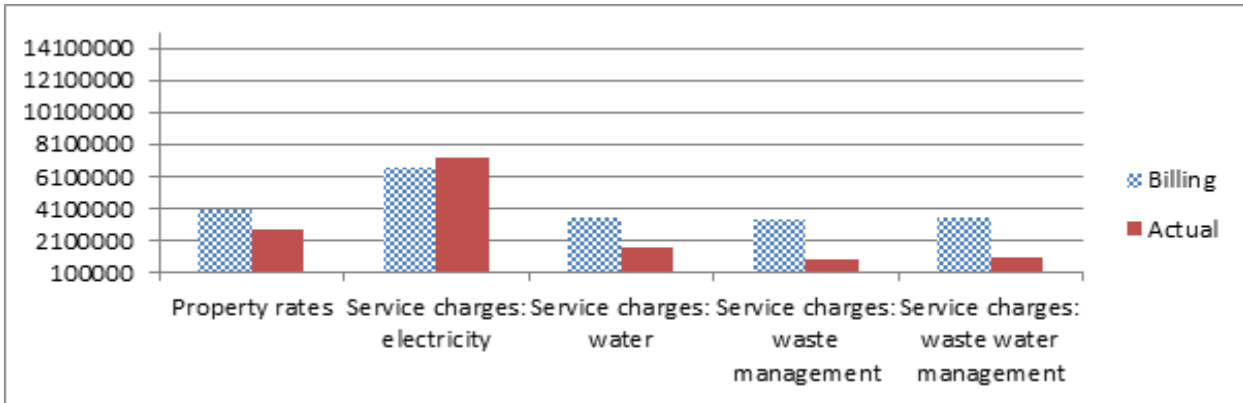


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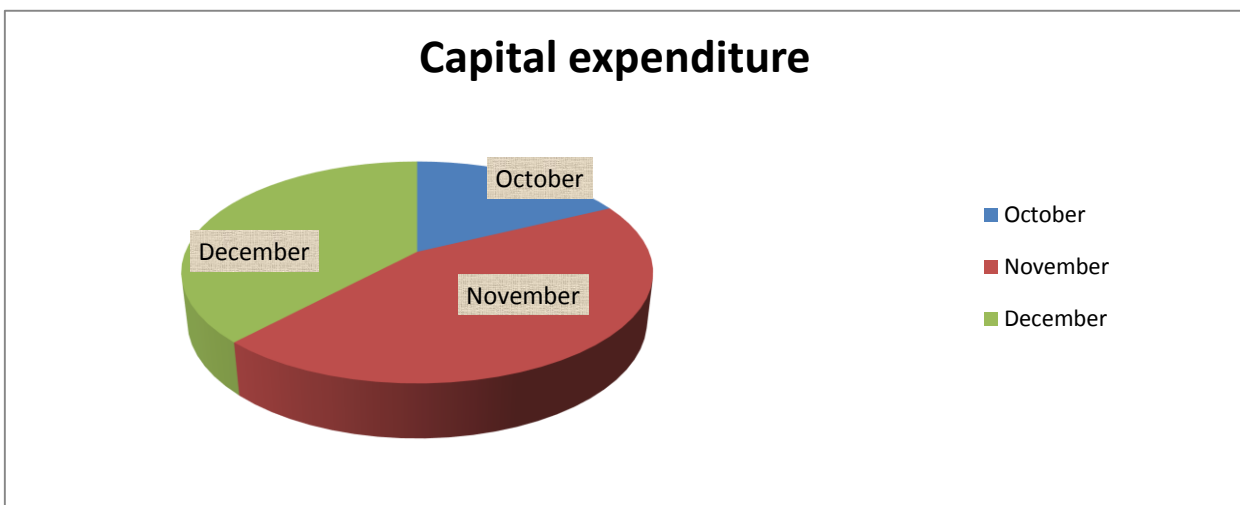
Technical Department will now be in a position to develop infrastructure maintenance plans now that the condition of assets is known.

There is currently no spending on debt impairment and depreciation / asset impairment as these will be calculated when the financial statements are compiled for this current financial year. Finance costs is at 62% which is due to late payment(after 30 days) of service providers. Bulk purchases are at 41% of the budget with other expenditure standing at 32% of the budgeted amount.



**5. Capital Expenditure**

The municipality has approved the capital expenditure budget of R 23.8 million. The capital expenditure incurred for the period under review amounts to R11.4 million which is approximately 48% of the budget. The expenditure was funded as from R9.9 million of grants and subsidies while internally generated funds amounted to R1.5 million. Internally generated funds budget amounts to R1.7 million. The year-to-date percentage on internally generated funds and National and Provincial Government grants are at 82% and 42% respectively.



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The chart above shows the movement in the capital spending of the municipality within the second quarter. It was projected that R7.7million will be spent on the 2<sup>nd</sup> quarter and an amount of R4.8 million was spent which is 63% of the projected amount.

## 6. Cash flow statement

The table indicates the actual cash flow of the municipality since October to December 2012 which consists of cash receipt by source and cash payment by type. Please refer to Annexure A.

## 7. Conditional Grants

The municipality has been allocated grants and subsidies to the value of R25.4 million from national government excluding equitable share and expanded public works programme grant for the period under review.

PERFORMANCE ON CONDITIONAL GRANTS AS AT 31 DECEMBER 2012											
GRANT NAME	GAZETTED : DoRA	YTD TRANSFER	ACTUAL SPENDING						YEARTO DATE		UNSPENT TRANSFER
			Jul	Aug	Sept	Oct	Nov	Dec	Spending	%	
Finance Management Grant	1500 000	1500 000	39 427	37 340	319 475	-	26 136	87 803	510 181	34%	989 819
Municipal System Improvement Grant	800 000	800 000	-	-	227 000	88 500	29 500	29 500	374 500	47%	425 500
Municipal Infrastructure Grant	22 090 000	11 019 000	3 955 778	897 080	1 813 230	905 733	1 701 789	1 273 800	10 547 410	96%	471 590
COGTA	1 060 000	1 060 000	56 167	58 079	61 740	56 415	58 311	56 167	346 879	33%	713 121
<b>TOTAL GRANTS</b>	<b>25 450 000</b>	<b>14 379 000</b>	<b>4 051 372</b>	<b>992 499</b>	<b>2 421 445</b>	<b>1 050 648</b>	<b>1 815 736</b>	<b>1 447 270</b>	<b>11 778 970</b>	<b>82%</b>	<b>2 600 030</b>

The table above shows that R11.7 million of actual transfers was spent as at 31 December 2012. There is an unspent amount of R2.6 million for the period under review. There was an amount of R1 million that was received from COGTA towards payment of salary of the Chief Financial Officer. There is an unspent portion of Operation Hlasela and Department of Water Affairs of R1.3 million and R308 885 respectively. Spending on Operation Hlasela and Department of Water Affairs amounts to R1.2 million and R5.2 million respectively.

## 8. Creditors

The creditors of the municipality were standing at R33 174 as at 30 December 2012. This amount includes invoices or statements received by the municipality for the services rendered. The following service providers forms part of the creditors:

Khariep Independent Newspaper: the payment was not effected due to necessary supporting documentation not being attached to the expenditure voucher. Payment thereon would have resulted in irregular expenditure.

NA Mach Transport: The service provider provided the municipality with incorrect banking details, to which correct details have not been provided to the municipality.

Alex House Accessories: there were no quotations requested.

SM Squires: The service provider is charging the municipality an amount that is more than what is stipulated on the contract (a contract that was concluded between the Service Provider and the former Jacobsdal Municipality).

## **9. Report on implementation of SCM Policy**

The MFMA sec 62(1)(f)(iv) requires the Accounting Officer of a municipality to implement the supply chain management policy of the municipality and take all reasonable steps to ensure that proper mechanisms and separation of duties in the supply chain management system are in place to minimise the likelihood of fraud, corruption, favouritism and unfair and irregular practices. Furthermore, the Accounting Officer is required to report to the Mayor about the implementation of the supply chain management policy.

### **9.1. SCM Unit**

The SCM Unit is under staffed and such it is not effective in terms of the implementing the Supply Chain Management policy and other applicable legislations / regulations. The post of Supply Chain Management Practitioner was advertised and it is going to be filled soon. This unit requires Officials with knowledge of the Supply Chain Management regulations and other related regulations.

### **9.2. Bid Committees**

The bid committees consists of bid specification committee, bid evaluation committee and bid adjudication committee. The most functioning committees are the bid evaluation committee and bid adjudication committee. The bid evaluation committee consists of 5 members and evaluation committee consists of 4 members and both of the committees have one scribe.

The evaluation committee evaluate all the tenders/proposals submitted to the municipality for specific services and send recommendation to the adjudication committee; the adjudication committee assess the recommendation provided and send the final recommendation to the Accounting Officer.

### **9.3. Contracts above R100 000.00**

The contracts above R100 000 were not reported to National Treasury, due to the fact that the PCI System was being upgraded. The total value amounts to R8.1 million. Please refer to Annexure B for details.

### **9.4. Irregular expenditure**

Irregular expenditure is an expenditure incurred by a municipality in contravention of, or that is not in accordance with, a requirement of the Municipal Finance Management Act (Act No. 56 of 2003), Municipal Systems Act (Act No.32 of 2000) and Public Office-Bearers Act (Act No. 20 of 1998) and which has not been condoned in terms of these acts.

The Accounting Officer must promptly inform the Mayor, the MEC for Local government in the province and the Auditor General, in writing of any unauthorised, irregular or fruitless and wasteful expenditure incurred by the municipality. There was irregular expenditure which was incurred during the implementation of the Supply Chain Management Policy which amount to R1 million for the period under review and it has decreased with R251 941 from previous quarter. The individual amounts are indicated in Annexure D in the latter part of the report.

### **9.5. Fruitless and wasteful expenditure**

Fruitless and wasteful expenditure is an expenditure that was made in vain and would have been avoided had reasonable care been exercised. There was fruitless and wasteful expenditure which incurred during the implementation of the Supply Chain Management Policy which amounts to R115 342 for the period under review and it has increased by R90 996 from the previous quarter. The individual amounts are indicated in annexure C in the latter part of the report.

### **9.6. Unauthorised expenditure**

Unauthorised expenditure is an expenditure that has not been budgeted for, expenditure that is not in terms of conditions of an allocation received from another sphere of government, municipality or organ of state and expenditure in the form of a grant that is not permitted in terms of the Municipal Finance Management Act. There was unauthorised expenditure which incurred during the implementation of the Supply Chain Management Policy which amounts to R625 399 for the period under review and it has increased by R598 744 from the previous quarter. The detail of the amount is indicated in annexure E in the latter part of the report.

### **9.7. Current projects / tenders awarded**

The following projects listed below are currently running at the Municipality. Most of them are multi-year projects that were awarded in the previous financial year:

- a) Multi Purpose Community Centre which is executed by Freelance Construction to the value of R13 million, as a Contractor. The Consulting Engineers for this project is Worley Parsons.
- b) Paving of access road in Jacobsdal / Ratanag which is executed by Nomad Construction to the value of R6 million. Bovicon Consulting Engineers have been appointed as the consultants for the project.

- c) Compilation of the Financial Statements 2011/12 & 12/13 which is executed by Pandel Consulting to the value of R2.2 million for the 2011/12. The project was awarded on a two year basis due to inadequate skills and capacity within the BTO.
  
- d) Unbundling and componentisation of infrastructure assets which is executed by Ducharme Consulting to the value of R1.9 million. Although most of the work has been done by August 2012, the service provider was on site from time-to-time till November 2012, when the audit report was issued by AGSA.
  
- e) Compilation of the General Valuation Rolls 2013/14 which is executed by Ndlala Mass valuation to the value of R1.4 million. The service provider will be the Municipal Value till 30 June 2017.

There are two projects still needs to be finalized, the co-sourcing of Internal Audit and Performance Management System which are with the adjudication committee for finalization.

LETSEMENG LOCAL MUNICIPALITY  
BUDGET AND PERFORMANCE AS AT 31 DECEMBER 2012

**ANNEXURE A  
CASH FLOW STATEMENT**

Details	Month 1 Jul	Month 2 Aug	Month 3 Sept	Month 4 Oct	Month 5 Nov	Month 6 Dec
<b>Cash Receipts by Source</b>						
Property rates	218 247	373 159	696 145	423 611	837 524	278 653
Service charges - electricity revenue	1 153 407	1 348 158	1 506 191	1 237 149	1 234 462	1 053 939
Service charges - water revenue	225 665	279 012	312 888	297 444	658 750	317 898
Service charges - sanitation revenue	153 583	198 063	216 093	174 124	525 666	151 171
Service charges - refuse revenue	122 397	176 683	196 262	155 267	478 333	137 710
Rental of facilities and equipment	51 392	17 572	26 741	33 552	29 417	15 201
Interest earned - external investments	304 467	14 268	38 413	0	79 083	0
Dividends received	380 070	1 235	908	0	750	8 463
Fines	1 600	7 910	4 180	3 330	6 917	4 980
Licence and permits	0	160	798	479	416	0
Transfer receipts - operational	22 177 286	1 460 000	800 000	600 000	0	16 844 000
Other revenue	111 296	59 426	47 516	89 804	13 500	68 126
<b>Cash Receipts by Source</b>	<b>24 899 410</b>	<b>3 935 646</b>	<b>3 846 135</b>	<b>3 014 760</b>	<b>3 864 818</b>	<b>18 880 141</b>
<b>Other Cash Flows/Receipts by Source</b>						
Transfer receipts - capital	11 019 000	0	0	0	0	0
<b>Total Cash Receipts by Source</b>	<b>35 918 410</b>	<b>3 935 646</b>	<b>3 846 135</b>	<b>3 014 760</b>	<b>3 864 818</b>	<b>18 880 141</b>
<b>Cash Payments by Type</b>						
Employee related costs	1 996 370	2 395 488	2 405 978	2 185 143	2 174 987	2 363 537
Remuneration of councillors	198 099	200 962	201 087	255 785	224 350	349 029
Bulk purchases - Electricity	49 329	2 397 309	1 976 752	1 318 840	938 859	1 105 972
Bulk purchases - Water & Sewer	0	538 040	0	369 461	106 959	463 836
General expenses	846 211	1 808 204	1 786 152	1 108 484	1 743 047	2 626 084
<b>Cash Payments by Type</b>	<b>3 090 009</b>	<b>7 340 003</b>	<b>6 369 969</b>	<b>5 237 713</b>	<b>5 188 202</b>	<b>6 908 458</b>
<b>Other Cash Flows/Payments by Type</b>						
Capital assets	3 616 124	883 647	2 055 153	863 926	2 148 000	1 849 567
Other Cash Flows/Payments	0	0	0	0	0	0
<b>Total Cash Payments by Type</b>	<b>6 706 133</b>	<b>8 223 650</b>	<b>8 425 122</b>	<b>6 101 639</b>	<b>7 336 202</b>	<b>8 758 025</b>
Net Increase/(Decrease) in Cash Held	29 212 277	-4 288 004	-4 578 987	-3 086 879	-3 471 384	10 122 116
Cash/cash equivalents at the month/year begin:	5 950 119	35 162 396	30 874 392	26 295 405	23 208 526	19 737 142
Cash/cash equivalents at the month/year end:	<b>35 162 396</b>	<b>30 874 392</b>	<b>26 295 405</b>	<b>23 208 526</b>	<b>19 737 142</b>	<b>29 859 258</b>

LETSEMENG LOCAL MUNICIPALITY  
BUDGET AND PERFORMANCE AS AT 31 DECEMBER 2012

**ANNEXURE B  
CONTRACTS ABOVE R100 000.00**

Date	Name of Supplier	Description	Amount
2012/10/01	KALKFONTEIN	Purchasing of water	196 083.74
2012/10/01	ESKOM	Purchasing of electricity	1 270 375.22
2012/10/01	AAS OPERATIONS	Purchasing of chemicals for sewerage and water	155 267.43
2012/10/01	KAGONTLE DEVELOPERS	Sewerage plant hire	261 150.24
2012/10/12	ELECTRIC MOTOR SYSTEM CC	Purchasing of motor parts	116 683.56
2012/10/12	KALKFONTEIN WUA	Purchasing of water	245 074.22
2012/10/12	ESKOM	Purchasing of electricity	414 679.51
2012/11/01	AUDITOR - GENERAL	Auditing of the Financial Statements	246 357.99
2012/11/01	ESKOM	Purchasing of electricity	1 104 577.23
2012/11/09	ORANJE RIET	Purchasing of water	121 933.15
2012/11/12	KAGONTLE DEVELOPERS CC	Sewerage plant hire	186 536.00
2012/11/13	AUDITOR-GENERAL	Auditing of the Financial Statements	611 963.24
2012/11/13	ESKOM	Purchasing of electricity	174 075.74
2012/11/15	L C POWER PUMPS	Purchasing of materials	164 296.80
27/11/2012	Kalkfontein WUA	Purchasing of water	315 480.37
27/11/2012	ORANJE RIET	Purchasing of water	194 142.59
03/12/2012	ESKOM	Purchasing of electricity	1 404 461.78
06/12/2012	MARWIN MARKETING	Purchasing of chemicals for sewerage and water	162 393.00
11/12/2012	AAS OPERATIONS	Purchasing of chemicals for sewerage and water	415 025.39
11/12/2012	ELETROBUILD	Purchasing of equipment and tools	159 240.00
11/12/2012	KAGONTLE DEVELOPERS CC	Sewerage plant hire	223 841.28
<b>TOTAL</b>			<b>8 143 638.48</b>

LETSEMENG LOCAL MUNICIPALITY  
BUDGET AND PERFORMANCE AS AT 31 DECEMBER 2012

**ANNEXURE C**

FRUITLESS AND WASTEFUL EXPENDITURE							
DOCUMENT NO.	DATE	DESCRIPTION	AMOUNT	COMMENTS	COMPLETENESS OF EXPENDITURE VOUCHER	REASON	RESPONSIBLE PERSON
15021030	2012/10/01	KALKFONTEIN	8 876.08	INTEREST	NOT AUTHORISED BY MM	INTEREST	FINANCE
15021046	2012/10/01	ESKOM	15.42	INTEREST	NOT AUTHORISED BY MM	INTEREST	FINANCE
15021056	2012/10/01	TELKOM	118.59	INTEREST	NOT AUTHORISED BY MM	INTEREST	FINANCE
15021083	2012/10/12	KALKFONTEIN WUA	11 096.45	INTEREST	NOT AUTHORISED BY MM	INTEREST	FINANCE
15021094	2012/10/12	ESKOM	68.27	INTEREST	NOT AUTHORISED BY MM	INTEREST	FINANCE
15021106	2012/10/16	ESKOM	21.71	INTEREST	NOT AUTHORISED BY MM	INTEREST	FINANCE
15021234	2012/11/01	ESKOM	154.80	INTEREST	NOT AUTHORISED BY MM	INTEREST	FINANCE
15021236	2012/11/09	TELKOM	56.59	INTEREST	NOT AUTHORISED BY MM	INTEREST	FINANCE
15021279	2012/11/14	ESKOM	4.55	INTEREST	NOT AUTHORISED BY MM	Intersest	Finance
15021328	28/11/2012	Telkom	265.08	TELKOM	NOT SIGNED BY THE SCM, MM	INTEREST	FINANCE
15021407	03/12/2012	Eskom	253.10	ELECTRICITY PURCHASES	NOT SIGNED BY THE MM	INTEREST	FINANCE
1521437	11/12/2012	Eskom	66.02	INTEREST	NOT SIGNED BY THE SCM, MM	INTERST	FINANCE
1521466	18/12/2012	TELKOM	303.20	INTEREST	NOT SIGNED BY THE SCM, MM	INTEREST	FINANCE
1521472	19/12/2012	Eskom	9.15	INTEREST	NOT SIGNED BY THE MM	INTEREST	FINANCE
<b>TOTAL</b>			<b>21 309.01</b>				

Most of the interest paid is as a result of the invoices that are submitted late while they attract interest before they reach the Municipality. Much progress has been achieved to address this matter, especially with Eskom, where an agreement has been reached that invoices will be e-mailed to the Municipality, instead of being posted (which result in delays).



LETSEMENG LOCAL MUNICIPALITY  
BUDGET AND PERFORMANCE AS AT 31 DECEMBER 2012

**ANNEXURE D  
IRREGULAR EXPENDITURE**

IRREGULAR EXPENDITURE						
DOCUMENT NO	DATE	SERVICE PROVIDER	AMOUNT	DETAILS	REASON	RESPONSIBLE PERSON
15021025	2012/10/01	THRIFTY CAR RENTAL	-6 370.24	DELEGATION	NO QUOTES	MM OFFICE
15021026	2012/10/01	IMPERIAL TRUCK CENTRE	-866.76	MAINTENANCE VEHICLES	NO INVOICE, ONLY 1 QUOTE	TECHNICAL SERVICES, SCM
15021042	2012/10/01	ELECTRO VROOMEN	-513.51	EQUIPMENT & TOOLS	NO INVOICE, ONLY 2 QUOTES	SCM
15021043	2012/10/01	PROTEA HOTEL HARTFIELD	-800.00	DELEGATION	NO QUOTE	CORPORATE SERVICES
15021044	2012/10/01	OPPIEHOEKIE SLAGHUIS	-8 936.29	ENTERTAINMENT	NO QUOTES FOR SHEEP	MAYOR OFFICE
15021045	2012/10/01	OVK	-28 228.37	FUEL & EQUIPMENT AND TOOLS	NO QUOTES FOR EQUIPMENT AND TO	TECHNICAL SERVICES, SCM
15021048	2012/10/01	LZ MOLITI	-940.00	MAINTENANCE BUILDINGS	ONLY 1 QUOTE	TECHNICAL SERVICES, SCM
15021049	2012/10/01	WA KUHN	-42 738.60	RENT EQUIPMENT	NO QUOTES	TECHNICAL SERVICES, SCM
15021051	2012/10/01	KLOPPERS	-3 272.01	CONTR TO CAP EXP	NO INVOICE, ONLY ONE QUOTE	CORPORATE SERVICES & SC
15021052	2012/10/01	ASTRA TRAVEL	-12 941.03	DELEGATION	NO QUOTES	A.E. VISAGIE
15021054	2012/10/01	PRESIDENT HOTEL	-9 936.70	DELEGATION	ONLY 2 QUOTES	CORPORATE SERVICES
15021057	2012/10/01	ROVIC & LEERS	-15 947.80	MAINTENANCE VEHICLES	NO INVOICE	SCM
15021059	2012/10/03	PREMIER HOTEL	-13 540.00	DELEGATION	ONLY 2 QUOTES	SCM
15021062	2012/10/05	THE VILLAS	-13 059.50	DELEGATION	NO INVOICES	SCM
15021067	2012/10/05	PROTEA HOTEL HARTFIELD APART	-4 612.80	DELEGATION	ONLY 2 QUOTES	CORPORATE SERVICES
15021076	2012/10/12	KOFFY SPARES	-12 070.13	EQUIPMENT & TOOLS	NO QUOTES	TECHNICAL SERVICES, SCM
15021078	2012/10/12	DIESEL PUMP & TURBO	-450.00	MAINTENANCE VEHICLES	ONLY 1 QUOTE, NO INVOICE	TECHNICAL SERVICES, SCM
15021079	2012/10/12	IMPERIAL TRUCK CENTRE	-976.13	MAINTENANCE VEHICLES	NO QUOTES	TECHNICAL SERVICES, SCM
15021085	2012/10/12	HYUNDAI AUTOMATIVE	-2 458.84	MAINTENANCE VEHICLES	ONLY 1 QUOTE, NO INVOICE	TECHNICAL SERVICES, SCM
15021087	2012/10/12	UD TRUCKS	-15 407.55	MAINTENANCE VEHICLES	NO INVOICE	SCM
15021089	2012/10/12	SUPREME BRAKE & CLUTCH	-547.20	MAINTENANCE VEHICLES	NO INVOICE	SCM
15021090	2012/10/12	OVK	-50 198.98	FUEL AND GENERAL MAINTENANCE	NO QUOTES	TECHNICAL SERVICES, SCM
15021092	2012/10/12	CERAMCO (PTY) LTD	-22 640.82	MAINTENANCE GENERAL	NO INVOICE	TECHNICAL SERVICES, SCM
15021096	2012/10/12	LC POWER PUMPS	-18 821.40	EQUIPMENT & TOOLS	NO QUOTES	TECHNICAL SERVICES, SCM
15021107	2012/10/16	KOFFY SPARES	-13 926.90	EQUIPMENT & TOOLS, MATERIAL/ST	NO QUOTES	TECHNICAL SERVICES, SCM
15021113	2012/10/16	BOITUMELONG THATCHERS	-3 420.00	DELEGATION	NO QUOTES	CORPORATE SERVICES

**LETSEMENG LOCAL MUNICIPALITY  
BUDGET AND PERFORMANCE AS AT 31 DECEMBER 2012**

DOCUMENT NO.	DATE	SERVICE PROVIDER	AMOUNT	DETAILS	REASON	RESPONSIBLE PERSON
15021114	2012/10/16	MP DITLHARENG	-1 120.00	DELEGATION	NO INVOICE	FINANCE
15021115	2012/10/16	MACHABELA TRANSPORT	-1 440.00	DELEGATION	NO INVOICE	FINANCE
15021116	2012/10/16	REV FI MPALE	-4 095.00	DELEGATION	NO QUOTES	CORPORATE SERVICES
15021117	2012/10/16	PHUMELELA GUESTHOUSE	-870.00	ACCOMMODATION	NO INVOICE	FINANCE
15021118	2012/10/16	FREESTATE TRANSFORMER (PTY) LT	-24 295.68	MAINTENANCE GENERAL	ONLY 1 QUOTE, NO INVOICE	TECHNICAL SERVICES, SCM
15021119	2012/10/16	THE INTERNATIONAL FUNERAL SOCIE	-1 037.00	FUNERAL COST	NO INVOICE	FINANCE
15021122	2012/10/19	GARDEN COURT HARTFIELD	-7 154.00	ACCOMMODATION	NO INVOICE	FINANCE
15021123	2012/10/19	DIE STUJ GARIEP HOTEL	-910.00	ACCOMMODATION	ONLY ONE QUOTE	SCM
15021140	2012/10/19	VILLA BALI	-7 280.00	ACCOMMODATION	NO INVOICE	SCM
15021142	2012/10/24	HERHOLDTS ELECTRICAL	-69 175.62	EQUIPMENT AND TOOLS	NO INVOICE	SCM
15021144	2012/10/24	S A MALEOGO	-1 960.00	DELEGATION	ONLY ONE QUOTE	CORPORATE SERVICES, SCM
15021146	2012/10/24	REV F I MPALE	-1 050.00	DELEGATION	ONLY ONE QUOTE	MAYOR OFFICE
15021147	2012/10/24	MACHABELA TRANSPORT	-1 440.00	DELEGATION	ONLY ONE QUOTE, NO INVOICE	MAYOR OFFICE
15021220	2012/11/01	THE VILLAS	-2 806.40	DELEGATION	No Invoice	SCM
15021221	2012/11/01	COPPER KETTLE	-765.00	DELEGATION	No Invoice	SCM
15021225	2012/11/01	PROTEA HOTEL HATFIELD APARTMEN	-4 412.80	DELEGATION	No Invoice	SCM
15021226	2012/11/01	KOFFIEFONTEIN GROOTHANDEL	-16 422.73	ENTERTAINMENT	No Quotes	SCM
15021227	2012/11/01	OPPIEHOEKIE SLAGHUIS	-8 936.24	ENTERTAINMENT	No Quotes	SCM
15021229	2012/11/01	ASTRA TRAVEL (PTY) LTD	-19 664.43	DELEGATION	No Quotes	SCM
15021230	2012/11/01	THE URBAN HOTEL	-4 962.50	DELEGATION	No Invoice	SCM
15021236	2012/11/09	SPIITSKOP PALE	-1 848.00	EQUIPMENT & TOOLS	Only 1 Quote and no invoice	SCM
15021242	2012/11/09	LEZMIN COMPUTERS	-10 078.00	CONTRIBUTION TO CAPITAL EXPENDITURE	Quotes and invoices insufficient	SCM
15021244	2012/11/09	VILLA BALI	-1 820.00	DELEGATION	No Invoice	SCM
15021247	2012/11/09	THE VILLAS	-5 223.80	DELEGATION	No Invoice	SCM
15021249	2012/11/09	SISONKE GUEST HOUSE	-1 500.00	ACCOMMODATION	No Invoice	SCM
15021250	2012/11/09	INCLEDON	-44 045.61	EQUIPMENT & TOOLS	No Invoice	SCM

**LETSEMENG LOCAL MUNICIPALITY  
BUDGET AND PERFORMANCE AS AT 31 DECEMBER 2012**

DOCUMENT NO.	DATE	SERVICE PROVIDER	AMOUNT	DETAILS	REASON	RESPONSIBLE PERSON
15021252	2012/11/07	BEARING MAN GROUP	-2 158.13	GENERAL MAINTENANCE	Only 1 Quote	SCM
15021259	2012/11/07	JACOBSDAL SLAGHUIS	-3 698.72	SPECIAL EVENT	No Quotes	SCM
15021270	2012/11/12	JOANNE PIETERSEN	-1 795.00	MAINTENANCE VEHICLES	Only 1 Quote	Technical Services
15021271	2012/11/12	KAGONTLE DEVELOPERS CC	-186 536.00	RENT EQUIPMENT	No Quotes	Technical Services and SCM
15021274	2012/11/12	TECROVEER (PTY) LTD	-23 862.09	GENERAL MAINTENANCE	Only 1 Quote and no invoice	SCM
15021276	2012/11/13	IMPA PAINTS	-29 553.01	MAINTENANCE STREETS	No Invoice	SCM
15021280	2012/11/13	TOSAS	-24 076.80	OPERATION HLASELA	Only 2 Quotes	Technical Services and SCM
15021282	2012/11/13	WA KUHN	-39 330.00	RENT EQUIPMENT	No Quotes	Technical Services and SCM
15021283	2012/11/13	LEZMIN COMPUTERS	-29 080.00	PRINTING AND STATIONARY	Only 2 Quotes	SCM
15021285	2012/11/15	BATSHEPENG C & H	-1 610.00	CATERING	No Quotes	SCM
15021287	2012/11/15	OVK	-60 036.40	FUEL AND MAINTENANCE	No Quotes	Technical Services and SCM
15021288	2012/11/15	PREMIER HOTEL ELICC	-10 248.00	ACCOMMODATION	Only 2 Quotes	SCM
15021289	2012/11/15	VILLA BALI	-3 720.00	ACCOMMODATION	No Invoice	Finance
15021291	2012/11/15	KIMBERLITE COTTAGE	-1 308.00	ACCOMMODATION	No Quotes	SCM
15021293	2012/11/23	GWK	-2 000.00	MAINTENANCE	No Invoice	Finance
15021294	2012/11/23	JOHN WILLIAMS MOTORS	-14 068.36	MAINTENANCE VEHICLES	Only 1 Quote and no invoice	Technical Services and SCM
15021295	2012/11/23	MF MAKHOSOA	-1 500.00	MAINTENANCE VEHICLES	Only 1 Quote and no invoice	Technical Services and SCM
15021296	2012/11/23	ISONE PRIMA ROSA	-500.00	ENTERTAINMENT	Only 1 Quote and no invoice	Corporate Services and SCM
15021298	2012/11/23	LILIES SALES & SERVICES	-29 288.60	CONTRIBUTION TO CAPITAL OUTLAY	Only 2 Quotes	Technical Services and SCM
15021300	2012/11/23	DIESEL PUMP & TURBO	-1 662.00	MAINTENANCE GENERAL	Only 1 Quote and no invoice	Technical Services and SCM
15021303	2012/11/23	DIESEL PUMP & TURBO	-1 825.00	MAINTENANCE VEHICLES	Only 1 Quote and no invoice	Technical Services and SCM
15021304	2012/11/23	ST ANDREWS	-23 562.00	ACCOMMODATION	Only 2 Quotes	SCM
15021305	2012/11/23	TOSAS (PTY) LTD	-16 051.20	MAINTENANCE STREETS	Only 2 Quotes	Technical Services and SCM
15021306	2012/11/23	AAS KITSO	-4 014.88	MAINTENANCE GENERAL	No Invoice	Finance
15021307	2012/11/23	DOL FUNERAL SERVICES	-1 000.00	FLOWERS	No Quotes	Corporate Services and SCM
15021424	06/12/2012	The Cygnature Resturant	6 900.00	SPECIAL EVENT	No Quotes	Corporate Services and SCM
15021327	27/11/2012	Gariep A Forever Resort	29 820.00	SPECIAL EVENT	No Quotes	Corporate Services and SCM
<b>TOTAL</b>			<b>-1 023 698.60</b>			

LETSEMENG LOCAL MUNICIPALITY  
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**ANNEXURE E**

**MBRR SCHEDULE C REPORT**

**FS161 Letsemeng - Table C1 Monthly Budget Statement Summary - M06 December**

Description	2011/12	Budget Year 2012/13							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	5 350	6 382	-	601	4 069	2 313	1 755	76%	6 382
Service charges	24 542	40 406	-	2 728	17 271	23 135	(5 864)	-25%	40 406
Investment revenue	3 001	949	-	-	383	566	(183)	-32%	949
Transfers recognised - operational	48 782	53 833	-	16 844	41 996	11 837	30 160	255%	53 833
Other own revenue	1 162	689	-	331	1 134	(445)	1 579	-355%	689
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>82 838</b>	<b>102 259</b>	<b>-</b>	<b>20 504</b>	<b>64 853</b>	<b>37 406</b>	<b>27 447</b>	<b>73%</b>	<b>102 259</b>
Employee costs	25 382	33 257	-	2 364	13 522	19 735	(6 214)	-31%	33 257
Remuneration of Councillors	3 068	2 600	-	349	1 429	1 171	259	22%	2 600
Depreciation & asset impairment	21 930	1 298	-	-	-	1 298	(1 298)	-100%	1 298
Finance charges	4 383	66	-	1	17	49	(32)	-66%	66
Materials and bulk purchases	17 097	22 500	-	1 570	9 265	13 235	(3 969)	-30%	22 500
Transfers and grants	-	-	-	-	-	-	-	-	-
Other expenditure	33 166	42 034	-	2 625	9 938	32 096	(22 158)	-69%	42 034
<b>Total Expenditure</b>	<b>105 026</b>	<b>101 755</b>	<b>-</b>	<b>6 908</b>	<b>34 171</b>	<b>67 584</b>	<b>(33 413)</b>	<b>-49%</b>	<b>101 755</b>
<b>Surplus/(Deficit)</b>	<b>(22 188)</b>	<b>504</b>	<b>-</b>	<b>13 596</b>	<b>30 682</b>	<b>(30 178)</b>	<b>60 861</b>	<b>-202%</b>	<b>504</b>
Transfers recognised - capital	24 216	22 090	-	-	11 019	11 071	(52)	-0%	22 090
Contributions & Contributed assets	20	1 791	-	-	-	1 791	(1 791)	-100%	1 791
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>2 048</b>	<b>24 385</b>	<b>-</b>	<b>13 596</b>	<b>41 701</b>	<b>(17 316)</b>	<b>59 017</b>	<b>-341%</b>	<b>24 385</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>2 048</b>	<b>24 385</b>	<b>-</b>	<b>13 596</b>	<b>41 701</b>	<b>(17 316)</b>	<b>59 017</b>	<b>-341%</b>	<b>24 385</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>24 499</b>	<b>23 881</b>	<b>-</b>	<b>1 850</b>	<b>11 416</b>	<b>12 465</b>	<b>(1 049)</b>	<b>-8%</b>	<b>23 881</b>
Capital transfers recognised	24 216	22 090	-	1 221	9 942	12 148	(2 206)	-18%	22 090
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	283	1 791	-	629	1 474	317	1 156	364%	1 791
<b>Total sources of capital funds</b>	<b>24 499</b>	<b>23 881</b>	<b>-</b>	<b>1 850</b>	<b>11 416</b>	<b>12 465</b>	<b>(1 049)</b>	<b>-8%</b>	<b>23 881</b>
<b>Financial position</b>									
Total current assets	43 347	39 649	-	-	60 533	-	-	-	39 649
Total non current assets	626 406	6 097	-	-	742 368	-	-	-	6 097
Total current liabilities	18 911	7 436	-	-	1 031	-	-	-	7 436
Total non current liabilities	42 141	-	-	-	-	-	-	-	-
<b>Community wealth/Equity</b>	<b>608 701</b>	<b>261 969</b>	<b>-</b>	<b>-</b>	<b>28 074</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>261 969</b>
<b>Cash flows</b>									
Net cash from (used) operating	(2 048)	(31 189)	-	(11 971)	15 514	(46 703)	62 217	-133%	(31 189)
Net cash from (used) investing	2 008	28 594	-	1 850	9 268	19 326	(10 057)	-52%	28 594
Net cash from (used) financing	(949)	25	-	-	-	25	(25)	-100%	25
<b>Cash/cash equivalents at the month/year end</b>	<b>4 961</b>	<b>33 911</b>	<b>-</b>	<b>-</b>	<b>32 867</b>	<b>9 129</b>	<b>23 739</b>	<b>260%</b>	<b>5 515</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Revenue Source	3 283	1 837	1 206	26 371	-	-	-	-	32 697
<b>Creditors Age Analysis</b>									
Total Creditors	8	2	17	-	6	-	-	-	33

**LETSEMENG LOCAL MUNICIPALITY**  
**BUDGET AND PERFORMANCE AS AT 31 DECEMBER 2012**

**FS161 Letsemeng - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M06 December**

Description	Ref	2011/12	Budget Year 2012/13							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Revenue - Standard</b>										
<b>Governance and administration</b>		<b>35 781</b>	<b>13 956</b>	<b>-</b>	<b>1 778</b>	<b>18 685</b>	<b>(4 729)</b>	23 414	-495%	<b>13 956</b>
Executive and council		787	1 830	-	310	1 153	677	477	70%	1 830
Budget and treasury office		34 760	10 951	-	1 118	16 629	(5 677)	22 306	-393%	10 951
Corporate services		235	1 175	-	350	903	272	631	232%	1 175
<b>Community and public safety</b>		<b>1 044</b>	<b>2 881</b>	<b>-</b>	<b>922</b>	<b>1 522</b>	<b>1 359</b>	163	12%	<b>2 881</b>
Community and social services		667	974	-	307	412	562	(150)	-27%	974
Sport and recreation		309	925	-	307	699	225	474	210%	925
Public safety		-	916	-	304	380	536	(156)	-29%	916
Housing		68	66	-	5	30	35	(5)	-15%	66
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		<b>130</b>	<b>795</b>	<b>-</b>	<b>52</b>	<b>784</b>	<b>12</b>	772	6630%	<b>795</b>
Planning and development		115	685	-	-	606	79	527	667%	685
Road transport		15	110	-	52	178	(67)	245	-364%	110
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		<b>66 963</b>	<b>84 626</b>	<b>-</b>	<b>17 753</b>	<b>57 645</b>	<b>26 982</b>	30 663	114%	<b>84 626</b>
Electricity		27 858	36 475	-	6 267	18 618	17 858	760	4%	36 475
Water		16 935	18 218	-	4 370	11 593	6 625	4 968	75%	18 218
Waste water management		11 178	15 749	-	3 733	21 042	(5 293)	26 336	-498%	15 749
Waste management		10 992	14 184	-	3 383	6 392	7 792	(1 400)	-18%	14 184
<b>Other</b>	4	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenue - Standard</b>	2	<b>103 918</b>	<b>102 259</b>	<b>-</b>	<b>20 504</b>	<b>78 635</b>	<b>23 624</b>	55 012	233%	<b>102 259</b>
<b>Expenditure - Standard</b>										
<b>Governance and administration</b>		<b>23 163</b>	<b>32 918</b>	<b>-</b>	<b>2 412</b>	<b>12 204</b>	<b>20 714</b>	(8 510)	-41%	<b>32 918</b>
Executive and council		7 823	10 352	-	852	4 357	5 995	(1 638)	-27%	10 352
Budget and treasury office		8 158	17 110	-	807	4 217	12 893	(8 677)	-67%	17 110
Corporate services		7 182	5 456	-	753	3 631	1 826	1 805	99%	5 456
<b>Community and public safety</b>		<b>2 436</b>	<b>4 748</b>	<b>-</b>	<b>403</b>	<b>1 626</b>	<b>3 122</b>	(1 496)	-48%	<b>4 748</b>
Community and social services		2 288	3 649	-	268	1 265	2 384	(1 119)	-47%	3 649
Sport and recreation		120	433	-	3	45	388	(343)	-88%	433
Public safety		0	610	-	90	271	339	(67)	-20%	610
Housing		-	20	-	-	-	20	(20)	-100%	20
Health		28	37	-	42	45	(8)	54	-634%	37
<b>Economic and environmental services</b>		<b>9 615</b>	<b>9 020</b>	<b>-</b>	<b>713</b>	<b>3 469</b>	<b>5 550</b>	(2 081)	-37%	<b>9 020</b>
Planning and development		1 794	1 075	-	122	653	423	230	55%	1 075
Road transport		7 821	7 944	-	591	2 817	5 128	(2 311)	-45%	7 944
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		<b>37 347</b>	<b>55 070</b>	<b>-</b>	<b>3 380</b>	<b>16 849</b>	<b>38 221</b>	(21 371)	-56%	<b>55 070</b>
Electricity		17 684	28 167	-	1 405	9 236	18 930	(9 694)	-51%	28 167
Water		13 537	14 234	-	1 016	4 431	9 803	(5 372)	-55%	14 234
Waste water management		2 629	5 704	-	709	1 938	3 766	(1 827)	-49%	5 704
Waste management		3 497	6 967	-	250	1 244	5 723	(4 479)	-78%	6 967
<b>Other</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditure - Standard</b>	3	<b>72 561</b>	<b>101 756</b>	<b>-</b>	<b>6 908</b>	<b>34 149</b>	<b>67 607</b>	(33 458)	-49%	<b>101 756</b>
<b>Surplus/ (Deficit) for the year</b>		<b>31 357</b>	<b>503</b>	<b>-</b>	<b>13 596</b>	<b>44 486</b>	<b>(43 983)</b>	<b>88 469</b>	<b>-201%</b>	<b>503</b>

**LETSEMENG LOCAL MUNICIPALITY  
BUDGET AND PERFORMANCE AS AT 31 DECEMBER 2012**

**FS161 Letsemeng - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M06 December**

Vote Description	Ref	2011/12	Budget Year 2012/13							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>	1									
Vote 1 - Budget and Treasury Office		34 760	10 951	-	1 118	7 629	3 323	4 306	129.6%	10 951
Vote 2 - Corporate Services		235	1 175	-	350	903	272	631	232.1%	1 175
Vote 3 - Council		787	914	-	310	773	141	632	448.1%	914
Vote 4 - Technical Services		68 137	88 303	-	18 726	64 226	24 077	40 149	166.8%	88 273
Vote 5 - Municipal Manager		-	916	-	-	380	536	(156)	-29.1%	916
Vote 6 -		-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Revenue by Vote</b>	2	<b>103 918</b>	<b>102 259</b>	<b>-</b>	<b>20 504</b>	<b>73 911</b>	<b>28 348</b>	<b>45 563</b>	<b>160.7%</b>	<b>102 230</b>
<b>Expenditure by Vote</b>	1									
Vote 1 - Budget and Treasury Office		8 158	17 110	-	807	4 217	12 893	(8 677)	-67.3%	17 110
Vote 2 - Corporate Services		7 182	5 456	-	753	3 631	1 826	1 805	98.9%	5 456
Vote 3 - Council		4 875	6 967	-	573	2 700	4 267	(1 566)	-36.7%	6 967
Vote 4 - Technical Services		49 398	67 669	-	4 496	21 944	45 725	(23 782)	-52.0%	67 633
Vote 5 - Municipal Manager		2 947	4 553	-	279	1 657	2 896	(1 240)	-42.8%	4 553
Vote 6 -		-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Expenditure by Vote</b>	2	<b>72 561</b>	<b>101 756</b>	<b>-</b>	<b>6 908</b>	<b>34 148</b>	<b>67 608</b>	<b>(33 459)</b>	<b>-49.5%</b>	<b>101 719</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>31 357</b>	<b>504</b>	<b>-</b>	<b>13 596</b>	<b>39 763</b>	<b>(39 259)</b>	<b>79 022</b>	<b>-201.3%</b>	<b>511</b>

**LETSEMENG LOCAL MUNICIPALITY**  
**BUDGET AND PERFORMANCE AS AT 31 DECEMBER 2012**

**FS161 Letsemeng - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December**

Description	Ref	2011/12	Budget Year 2012/13							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue By Source</b>										
Property rates		5 350	6 382	-	601	4 069	2 313	1 755	76%	6 382
Property rates - penalties & collection charges		-	-	-	-	-	-	-	-	-
Service charges - electricity revenue		14 516	20 453	-	973	6 686	13 766	(7 080)	-51%	20 453
Service charges - water revenue		5 302	7 905	-	576	3 530	4 375	(845)	-19%	7 905
Service charges - sanitation revenue		2 466	6 308	-	598	3 577	2 731	846	31%	6 308
Service charges - refuse revenue		2 258	5 740	-	581	3 478	2 262	1 216	54%	5 740
Service charges - other		-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		355	353	-	67	206	147	59	40%	353
Interest earned - external investments		3 001	949	-	-	383	566	(183)	-32%	949
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-
Dividends received		5	9	-	8	391	(382)	773	-202%	9
Fines		78	83	-	5	28	55	(27)	-50%	83
Licences and permits		3	5	-	-	1	4	(2)	-60%	5
Agency services		-	-	-	-	-	-	-	-	-
Transfers recognised - operational		48 782	53 833	-	16 844	41 996	11 837	30 160	255%	53 833
Other revenue		721	239	-	250	508	(269)	777	-289%	239
Gains on disposal of PPE		-	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>82 838</b>	<b>102 259</b>	<b>-</b>	<b>20 504</b>	<b>64 853</b>	<b>37 406</b>	<b>27 447</b>	<b>73%</b>	<b>102 259</b>
<b>Expenditure By Type</b>										
Employee related costs		25 382	33 257	-	2 364	13 522	19 735	(6 214)	-31%	33 257
Remuneration of councillors		3 068	2 600	-	349	1 429	1 171	259	22%	2 600
Debt impairment		7 056	10 608	-	-	-	10 608	(10 608)	-100%	10 608
Depreciation & asset impairment		21 930	1 298	-	-	-	1 298	(1 298)	-100%	1 298
Finance charges		4 383	66	-	1	17	49	(32)	-66%	66
Bulk purchases		17 097	22 500	-	1 570	9 265	13 235	(3 969)	-30%	22 500
Other materials		-	-	-	-	-	-	-	-	-
Contracted services		-	-	-	-	-	-	-	-	-
Transfers and grants		-	-	-	-	-	-	-	-	-
Other expenditure		26 110	31 426	-	2 625	9 938	21 488	(11 550)	-54%	31 426
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>		<b>105 026</b>	<b>101 755</b>	<b>-</b>	<b>6 908</b>	<b>34 171</b>	<b>67 584</b>	<b>(33 413)</b>	<b>-49%</b>	<b>101 755</b>
<b>Surplus/(Deficit)</b>		<b>(22 188)</b>	<b>504</b>	<b>-</b>	<b>13 596</b>	<b>30 682</b>	<b>(30 178)</b>	<b>60 861</b>	<b>(0)</b>	<b>504</b>
Transfers recognised - capital		24 216	22 090	-	-	11 019	11 071	(52)	(0)	22 090
Contributions recognised - capital		20	-	-	-	-	-	-	-	-
Contributed assets		-	1 791	-	-	-	1 791	(1 791)	(0)	1 791
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>2 048</b>	<b>24 385</b>	<b>-</b>	<b>13 596</b>	<b>41 701</b>	<b>(17 316)</b>			<b>24 385</b>
Taxation		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after taxation</b>		<b>2 048</b>	<b>24 385</b>	<b>-</b>	<b>13 596</b>	<b>41 701</b>	<b>(17 316)</b>			<b>24 385</b>
Attributable to minorities		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>2 048</b>	<b>24 385</b>	<b>-</b>	<b>13 596</b>	<b>41 701</b>	<b>(17 316)</b>			<b>24 385</b>
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		<b>2 048</b>	<b>24 385</b>	<b>-</b>	<b>13 596</b>	<b>41 701</b>	<b>(17 316)</b>			<b>24 385</b>

**LETSEMENG LOCAL MUNICIPALITY**  
**BUDGET AND PERFORMANCE AS AT 31 DECEMBER 2012**

**FS161 Letsemeng - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M06 December**

Vote Description	Ref	2011/12	Budget Year 2012/13							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - Budget and Treasury Office		28	115	-	497	864	(749)	1 614	-215%	115
Vote 2 - Corporate Services		20	53	-	-	8	45	(37)	-83%	53
Vote 3 - Council		40	50	-	-	-	50	(50)	-100%	50
Vote 4 - Technical Services		24 403	23 663	-	1 352	10 544	13 120	(2 576)	-20%	23 663
Vote 5 - Municipal Manager		8	-	-	-	-	-	-	-	-
Vote 6 -		-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	4.7	<b>24 499</b>	<b>23 881</b>	<b>-</b>	<b>1 850</b>	<b>11 416</b>	<b>12 465</b>	<b>(1 049)</b>	<b>-8%</b>	<b>23 881</b>
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-
Vote 2 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 3 - Council		-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services		-	-	-	-	-	-	-	-	-
Vote 5 - Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 6 -		-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Capital single-year expenditure</b>	4	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Capital Expenditure</b>		<b>24 499</b>	<b>23 881</b>	<b>-</b>	<b>1 850</b>	<b>11 416</b>	<b>12 465</b>	<b>(1 049)</b>	<b>-8%</b>	<b>23 881</b>
<b>Capital Expenditure - Standard Classification</b>										
<b>Governance and administration</b>		<b>96</b>	<b>253</b>	<b>-</b>	<b>497</b>	<b>882</b>	<b>(629)</b>	<b>1 510</b>	<b>-240%</b>	<b>253</b>
Executive and council		48	85	-	-	9	76	(67)	-88%	85
Budget and treasury office		28	115	-	497	864	(749)	1 614	-215%	115
Corporate services		20	53	-	-	8	45	(37)	-83%	53
<b>Community and public safety</b>		<b>4 098</b>	<b>12 335</b>	<b>-</b>	<b>613</b>	<b>5 343</b>	<b>6 993</b>	<b>(1 650)</b>	<b>-24%</b>	<b>12 335</b>
Community and social services		3 703	12 125	-	613	5 343	6 783	(1 440)	-21%	12 125
Sport and recreation		396	-	-	-	-	-	-	-	-
Public safety		-	210	-	-	-	210	(210)	-100%	210
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		<b>12 009</b>	<b>9 026</b>	<b>-</b>	<b>607</b>	<b>4 445</b>	<b>4 581</b>	<b>(136)</b>	<b>-3%</b>	<b>9 026</b>
Planning and development		389	15	-	-	-	15	(15)	-100%	15
Road transport		11 620	9 011	-	607	4 445	4 566	(121)	-3%	9 011
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		<b>8 296</b>	<b>1 599</b>	<b>-</b>	<b>132</b>	<b>747</b>	<b>853</b>	<b>(106)</b>	<b>-12%</b>	<b>1 599</b>
Electricity		1 449	152	-	-	53	99	(46)	-47%	152
Water		5 892	435	-	66	628	(194)	822	-425%	435
Waste water management		955	263	-	66	66	197	(132)	-67%	263
Waste management		-	750	-	-	-	750	(750)	-100%	750
<b>Other</b>		<b>-</b>	<b>668</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>668</b>	<b>(668)</b>	<b>-100%</b>	<b>668</b>
<b>Total Capital Expenditure - Standard Classification</b>	3	<b>24 499</b>	<b>23 881</b>	<b>-</b>	<b>1 850</b>	<b>11 416</b>	<b>12 465</b>	<b>(1 049)</b>	<b>-8%</b>	<b>23 881</b>
<b>Funded by:</b>										
National Government		24 216	22 090	-	1 221	9 779	12 311	(2 532)	-21%	22 090
Provincial Government		-	-	-	-	163	(163)	327	-200%	-
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		<b>24 216</b>	<b>22 090</b>	<b>-</b>	<b>1 221</b>	<b>9 942</b>	<b>12 148</b>	<b>(2 206)</b>	<b>-18%</b>	<b>22 090</b>
<b>Public contributions &amp; donations</b>	5	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Borrowing</b>	6	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Internally generated funds</b>		<b>283</b>	<b>1 791</b>	<b>-</b>	<b>629</b>	<b>1 474</b>	<b>317</b>	<b>1 156</b>	<b>364%</b>	<b>1 791</b>
<b>Total Capital Funding</b>		<b>24 499</b>	<b>23 881</b>	<b>-</b>	<b>1 850</b>	<b>11 416</b>	<b>12 465</b>	<b>(1 049)</b>	<b>-8%</b>	<b>23 881</b>



**LETSEMENG LOCAL MUNICIPALITY  
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**FS161 Letsemeng - Table C6 Monthly Budget Statement - Financial Position - M06 December**

Description	Ref	2011/12	Budget Year 2012/13			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		20 652	2 100	-	14 041	2 100
Call investment deposits		1 825	6 500	-	29 000	6 500
Consumer debtors		2 764	26 000	-	8 750	26 000
Other debtors		16 923	3 099	-	20	3 099
Current portion of long-term receivables		-	-	-	8 721	-
Inventory		1 184	1 950	-	-	1 950
<b>Total current assets</b>		<b>43 347</b>	<b>39 649</b>	<b>-</b>	<b>60 533</b>	<b>39 649</b>
<b>Non current assets</b>						
Long-term receivables		-	-	-	-	-
Investments		-	6 050	-	23 000	6 050
Investment property		-	-	-	147 205	-
Investments in Associate		-	-	-	-	-
Property, plant and equipment		626 159	-	-	572 163	-
Agricultural		-	-	-	-	-
Biological assets		-	-	-	-	-
Intangible assets		246	47	-	-	47
Other non-current assets		-	-	-	-	-
<b>Total non current assets</b>		<b>626 406</b>	<b>6 097</b>	<b>-</b>	<b>742 368</b>	<b>6 097</b>
<b>TOTAL ASSETS</b>		<b>669 753</b>	<b>45 746</b>	<b>-</b>	<b>802 900</b>	<b>45 746</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		-	-	-	-	-
Borrowing		331	-	-	-	-
Consumer deposits		669	736	-	161	736
Trade and other payables		16 261	1 200	-	869	1 200
Provisions		1 650	5 500	-	-	5 500
<b>Total current liabilities</b>		<b>18 911</b>	<b>7 436</b>	<b>-</b>	<b>1 031</b>	<b>7 436</b>
<b>Non current liabilities</b>						
Borrowing		105	-	-	-	-
Provisions		42 036	-	-	-	-
<b>Total non current liabilities</b>		<b>42 141</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>		<b>61 052</b>	<b>7 436</b>	<b>-</b>	<b>1 031</b>	<b>7 436</b>
<b>NET ASSETS</b>	2	<b>608 701</b>	<b>38 310</b>	<b>-</b>	<b>801 870</b>	<b>38 310</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		608 576	261 969	-	28 074	261 969
Reserves		125	-	-	-	-
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>608 701</b>	<b>261 969</b>	<b>-</b>	<b>28 074</b>	<b>261 969</b>

**LETSEMENG LOCAL MUNICIPALITY  
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**FS161 Letsemeng - Table C7 Monthly Budget Statement - Cash Flow - M06 December**

Description	Ref	2011/12	Budget Year 2012/13							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Ratepayers and other		(31 069)	(47 469)	-	(2 028)	(815)	(46 654)	45 838	-98%	(47 469)
Government - operating		(48 782)	(53 833)	-	(16 844)	(6 078)	(47 755)	41 677	-87%	(53 833)
Government - capital		(24 216)	(22 089)	-	-	(11 019)	(11 070)	51	0%	(22 089)
Interest		(3 001)	(945)	-	-	(370)	(575)	205	-36%	(945)
Dividends		(5)	(9)	-	(8)	(374)	365	(740)	-202%	(9)
<b>Payments</b>										
Suppliers and employees		100 643	82 548	-	6 908	34 155	48 393	14 238	29%	82 548
Finance charges		4 383	10 608	-	0	16	10 592	10 576	100%	10 608
Transfers and Grants		-	-	-	-	-	-	-	-	-
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>(2 048)</b>	<b>(31 189)</b>	<b>-</b>	<b>(11 971)</b>	<b>15 514</b>	<b>(46 703)</b>	<b>62 217</b>	<b>-133%</b>	<b>(31 189)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		-	142	-	-	-	142	(142)	-100%	142
Decrease (Increase) in non-current debtors		-	(150)	-	-	-	(150)	150	-100%	(150)
Decrease (increase) other non-current receivables		-	(80)	-	-	-	(80)	80	-100%	(80)
Decrease (increase) in non-current investments		(22 250)	5 800	-	-	-	5 800	(5 800)	-100%	5 800
<b>Payments</b>										
Capital assets		24 258	22 882	-	1 850	9 268	13 614	4 345	32%	22 882
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>2 008</b>	<b>28 594</b>	<b>-</b>	<b>1 850</b>	<b>9 268</b>	<b>19 326</b>	<b>10 057</b>	<b>52%</b>	<b>28 594</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans		-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		(949)	25	-	-	-	25	(25)	-100%	25
<b>Payments</b>										
Repayment of borrowing		-	-	-	-	-	-	-	-	-
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>(949)</b>	<b>25</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25</b>	<b>25</b>	<b>100%</b>	<b>25</b>
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>		<b>(989)</b>	<b>(2 570)</b>	<b>-</b>	<b>(10 122)</b>	<b>24 782</b>	<b>(27 352)</b>			<b>(2 570)</b>
Cash/cash equivalents at beginning:		5 950	36 481	-		8 085	36 481			8 085
Cash/cash equivalents at month/year end:		4 961	33 911	-		32 867	9 129			5 515

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**ANNEXURE f**  
**ACTUAL PERFORMANCE ON PRE-DETERMINED OBJECTIVE: NON-FINANCIAL**  
**FINANCE DEPARTMENT**

**PERFORMANCE ASSESSMENT FOR 2nd QUARTER(OCTOBER TO DECEMBER)**

KEY PERFORMANCE AREA (KPA)	IDP GOAL / OBJECTIVE	KEY PERFORMANCE INDICATOR (KPI)	BASELINE	ANNUAL TARGET 2012-13	PERFORMANCE INFORMATION		COMMENTS
					TARGET	ACTUAL	
Municipal transformation and institutional development	Promote and enhance skills development and capacity building	Appointment and training of officials within the Credit Control Unit	Only one position / person dealing with credit control and debt collection functions	All position within the Credit Control Unit and debtors section filled and training provided to officials	Advertisement of post made and interviews held	No positions were filled within the Credit Control Unit	No positions were filled within the Credit Control Unit. The positions were advertised on the 15 March 2012 and were re-advertise again during October 2012.
Municipal Financial Viability and Management	Improvement of the revenue management and collection	Compile a monthly cut-off list for non-paid / arrear accounts	No monthly cut-off list is compiled for non-paid / arrear accounts	12 monthly cut-off list compiled and submitted to the Municipal Manager for approval	3 monthly cut-off list (Jun, Jul & Aug)	No monthly cut-off list was done.	No monthly cut-off list was done for each month.
Municipal Financial Viability and	Improve customer care relations with consumers and	Customer Care Charter developed	No Customer Care Charter was in place	Development of a Customer Care Charter by	Customer care Charter developed by	No Customer care Charter has been	No Customer care Charter has been developed. The Municipality has

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Management	other stakeholders		during the 2011-12 financial year	30 November 2012	30 November 2012	developed.	advertised for call for proposal on public participation and will be developed by the successful service provider.
Municipal Financial Viability and Management	Improvement of the revenue management and collection	Increase in payment rate for services	The average payment rate is 70% for the 2011-12 financial year	Improve the payment rate to 80% by 30 June 2013	Improve payment rate to 72% by 30 December 2012	The payment rate is at 69% for the period under review.	The payment rate is at 69% for the period under review.
Municipal Financial Viability and Management	Improvement of the revenue management and collection	Indigent register compiled and updated on a monthly basis	Update done on a quarterly basis to the Mayor and subsequently to Council	12 updates made on the Indigent Register	3 updates of the Indigent Register	Still busy with updating the indigent register	The indigent register was updated monthly for the period under review.
Municipal Financial Viability and Management	Improvement of the revenue management and collection	Procurement of an electronic metering system	No electronic metering system was in place / used during the 2011-12 financial year	An electronic metering system procured by 30 October 2012	An electronic metering system in place by 30 October 2012	No electronic metering system in place	No electronic metering system in place
Municipal Financial Viability and Management	Effective billing of consumers for services rendered	Number of consumers billed on a monthly basis	Completeness and accuracy of consumers list unknown	95% of consumers billed timeously on a monthly basis	95% of consumers billed on a monthly basis	96% of consumers were billed on a monthly basis.	All the consumers are billed on a monthly basis.  The total number of consumers amounts to 11 546 and the number of

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							accounts issued is 12 014. There was 96% of consumers billed
Municipal Financial Viability and Management	To identify and investigate inaccurate meter readings / consumptions.	Monthly variance report printed on a monthly basis and variance investigated	No monthly variance report were produced on a monthly basis and variance were only attended when raised by consumers	12 monthly variance reports	3 monthly variance reports	No monthly variance reports were generated.	No monthly variance reports were generated for the period under review.
Service Delivery and Free Basic services	Ensure provision and reporting on Free Basic Services	Free basic services quarterly monitoring report/template submitted to Cogta	Late submission of Free Basic Services quarterly monitoring report/template submitted to Cogta	4 Free Basic Services quarterly monitoring report/template submitted to Cogta within 10 working days after the end of the quarter	1 Free basic services quarterly monitoring report/template submitted to Cogta within 10 working days after the end of the quarter	The Free basic services quarterly monitoring report was submitted to Cogta on 10 January 2013.	The Free basic services quarterly monitoring report was submitted to Cogta on 10 January 2013.
Municipal Financial Viability and Management	Reduce the long outstanding debt	Revenue strategy submitted to Finance Committee on long outstanding debts and collecting agent appointed	No revenue collection strategy / plan in place	Revenue collection strategy / plan introduced by August 2012 and accounts handed to collecting	Pound to Pound	Revenue collection plan was compiled	Revenue collection strategy / plan is in place. The strategy is in the form of a report that analysed the revenue streams / sources and indicating what measures needs to be implemented

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				agents			to reduce the loss of revenue.
Good governance and community participation	Financial and performance reporting done in accordance with the applicable legislation	Monthly financial reporting performed.	Only Appendix B returns were submitted to NT/PT	Submission of 12 section 71 reports to the Municipal Manager; Mayor and NT/PT in Schedule C and Appendix B returns	3 Schedule C reports and Appendix B returns submitted to the Municipal Manager; Mayor and NT/PT within 10 working days	The schedule C reports and Appendix B were completed monthly.	The schedule C reports and Appendix B were completed on a monthly basis and submitted to Mayor, MM, NT and PT.
Good governance and community participation	Financial and performance reporting done in accordance with the applicable legislation	Quarterly financial reporting performed	Quarterly reports were submitted to the Municipal Manager and Mayor	4 quarterly reports submitted to the Municipal Manager; Mayor and Council on the implementation of the annual budget and performance assessment	1 quarterly report performed on the implementation of the annual budget	The quarterly report was performed on the implementation of the annual budget and performance assessment.	The quarterly report will be submitted to Mayor and Municipal Manager.
Municipal Financial Viability and	Ensure transparent; cost effective and	Quarterly report on the implementation	Report on the implementation of the SCM	4 quarterly reports submitted to	1 quarterly report on the implementation	Quarterly report on implementation	Quarterly report on implementation of the SCM policy will be

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Management	economical procurement processes	of the Supply Chain Management policy	Policy was submitted as part of the quarter performance report	the Municipal Manager and Mayor on the implementation of the Supply Chain Management policy	of SCM Policy (contracts above R100 000; tenders awarded and expenditure classification)	of SCM Policy	submitted to the Municipal Manager and the Mayor as part of the quarterly report (i.e. second quarter ending 31 December 2012) and will comprise of the contracts above R100 000; tenders awarded and expenditure classification.
Municipal Financial Viability and Management	Ensure transparent reporting on supply chain management processes	Registers for irregular, unauthorised, fruitless and wasteful expenditure	Registers were not kept up to date	4 quarterly reports on irregular, unauthorised, fruitless and wasteful expenditure registers	1 quarterly report on irregular, unauthorised, fruitless and wasteful expenditure registers	Register is kept up to date	Register for irregular, unauthorised, fruitless and wasteful expenditure was compiled on a monthly basis and will be submitted to the Mayor and Municipal Manager as part of the quarterly report for the quarter ending 31 December 2012.
Municipal Financial Viability and Management	Ensure transparent reporting on supply chain management processes	Report on contracts / awards above R100 000	Contracts above R100 000 were not reported on time to NT and Council	100% of awards above R100 000 reported to NT monthly and to Council quarterly	3 reports on awards of contracts above R100 000	Contracts above R100 000 have not been submitted to NT but will be submitted to Council on time.	The contracts above R100 000 were not reported to National Treasury.  The contracts above R100 000 will be submitted to Council, through the quarterly report to be tabled by the Mayor.

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Municipal Financial Viability and Management	Ensure transparent; cost and effective and economical procurement processes	Number of tenders within the BTO awarded within 90 days from date of advertisement	No tender within the BTO was finalised within 90 days from date of advertisement	All tenders within the BTO to be awarded within 90 days from date of advertisement	All tenders be awarded within 90 days from date of advertisement	No tenders were awarded in the BTO for the period under review.	No tenders were awarded in the BTO for the period under review.
Municipal Financial Viability and Management	To ensure timeous payments of salaries	Payment of salaries to Councillors, and employees made on time (25 <sup>th</sup> of each month or prior)	Salaries were not always paid on time (25 <sup>th</sup> of each month)	12 salary payments made to Councillors and employees	3 monthly payments made on or before the 25 <sup>th</sup> of each month	The salaries of all the employees and Councillors were paid on time.	The salaries of all the employees and Councillors were paid on time. October 2012, were paid on the 25 November 2012 were paid on the 23 December 2012 were paid on the 20
Municipal Financial Viability and Management	To ensure timeous payments salary deduction on Councillor's and employee's salaries to the relevant third parties	Payments to third parties made on time	Third party payments were made by at least the 7 <sup>th</sup> of each month	Third parties paid within 7 days from the salary payment date	3 third-party payments made within 7 days from salary payment date	Payments to 3 <sup>rd</sup> parties were made on time.	Payments were made to 3 <sup>rd</sup> parties within 7 working days. October 2012, were paid on 30 November 2012, were paid on 27 December 2012, were paid on 27
Municipal Financial Viability and Management	Ensure effective expenditure management	Percentage of creditors paid within 30 days	Creditors were not always paid within 30 days after receiving	90% of the creditors paid within 30 days after receiving	90% of the creditors pay within 30 days after receiving	Creditors were not always paid within 30 days after	Creditors were not always paid within 30 days after receiving the invoice or statement. At some



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			the relevant statement / invoice	the relevant/correct statement or invoice	the relevant/correct statement or invoice	receiving the invoice or statement.	instances the necessary documents (order form and requisition form) were not attached to the invoice.
Municipal Financial Viability and Management	Conditional grants used and utilised in line with the conditional framework	FMG grants spend by 30 June 2013	100% spending on FMG was achieved late in June 2012	100% spending on FMG	25% spending on FMG grant	7.6% was spent on FMG grant during this period	7.6% was spent on FMG grant during this period under review. This is due to interns been appointed towards the end of the quarter, in the middle of November.
Municipal Financial Viability and Management	Conditional grants used and utilised in line with the conditional framework	MSIG grants spend by 30 June 2013	100% spending on MSIG was achieved late in June 2012	100% spending on MSIG	30% spending on MSIG grant	18% was spent on MSIG grant.	18% was spent on MSIG grant.
Municipal Financial Viability and Management	Conditional grants used and utilised in line with the conditional framework	Grant register for FMG and MSIG conditional grants	The grant register for FMG and MSIG were only compiled by year end during the 2011-12 financial year	FMG and MSIG grant registers updated on a monthly basis	3 updates of the FMG and MSIG grant registers	3 grant registers for MSIG and FMG were updated on a monthly basis from October till December 2012	Grant registers for MSIG and FMG were updated on a monthly basis.

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Good governance and community participation	Achievement of the 2014 clean audit objectives	Quarterly reports to management and Council on resolving of PROPAC resolutions pertaining to the BTO	No quarterly reports to Management and Council on resolution of PROPAC queries	100% of the PROPAC resolution implemented as required	25%	No reports were submitted to Management and Council on PROPAC queries	No reports were submitted to Management and Council on PROPAC queries. No resolutions were submitted to the Municipality (the last sitting for the municipality on Propac was on the 20 April 2012).
Good governance and community participation	Compile the Annual Financial Statements for submission to AGSA	2011-12 Annual Financial Statements compiled and submitted to AGSA	2010-11 annual financial statements were compiled and submitted to AGSA by 31 August 2011	Submission of 2011-12 AFS 31 August 2012	First quarter financial statements prepared by October 2012	The financial statements for the first quarter were not compiled.	The financial statements for the first quarter were not compiled due to audit.
Good governance and community participation	Achievement of the 2014 clean audit objectives	Audit recovery plan developed in response to audit queries raised on the audit report / management report	Audit recovery plan was only developed in January 2012 (instead of December 2011)	Develop audit recovery plan for 2011-12 audit by 31 December 2012 for audit exceptions relating to BTO	Audit recovery plan developed by 31 December 2012	No audit recovery plan was developed	No audit recovery plan was developed by 31 December 2012
Municipal transformation and institutional development	Institutional capacity and development	Appointment of staff in critical positions within BTO	Only four FM Interns which is not in line with the FMG conditions	Appointment of 5 FM Interns by 01 October 2012	5 FM Interns appointed by 01 October 2012	The 5 interns were appointed on 12 November 2012	The 5 interns were appointed on 12 November 2012 due to delays in conducting short listing and interviews.
Good	Promote the	Number of	Four	12	3 departmental	2 departmental	Two (2) departmental

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governance and community participation	culture of consultation within the BTO	departmental meetings held (minutes / audio files)	departmental meetings were held during the 2011-12 financial year	departmental meetings held on a monthly basis	meetings held	meetings were held in the BTO department.	meetings were held in the BTO department on 29 October 2012 and 11 December 2012. November there was no meeting due to audit.
Good governance and community participation	Promote the culture of consultation between the Administration and Council Committees	Number of Finance Committee meetings held (minutes / audio files)	Two Finance Committee meeting were held during the 2011-12 financial year	4 Finance Committee meetings held	1 Finance Committee meetings held	The Finance Committee held the second meeting on the 02 October 2012	The Finance Committee held a meeting on the 02 October 2012
Good governance and community participation	Promote Intergovernmental Relations within the provincial and district level	Number of CFO Forums attended	The CFO did not attend all CFO Forums co-ordinated by PT and Xhariep DM	Attend all provincial CFO Forum co-ordinated by PT and all district CFO Forum co-ordinated by Xhariep DM	Attend all CFO Forum held under the first quarter	There was CFO Forum on the 04 December 2012 and the CFO could not attend due to the finalization of the audit.	There was CFO Forum on the 04 December 2012 and the CFO could not attend due to the finalization of the audit.
Municipal transformation and institutional development	Capacity building opportunities and skills programs	Number of external trainings attended by BTO staff	No records of number of trainings attended by BTO officials during the 2011-12 financial year	5 officials trained on GRAP; 2 officials trained on Revenue Management; 2 officials trained on SCM; 1	1 Councillor trained on Oversight Role of Cllrs	None of the Councillors was trained on Oversight Role of Cllrs	None of the Councillors was trained on Oversight Role of Cllrs

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				Councillor trained Oversight Role on Cllrs.			
Service delivery and basic services	Existence of a reliable fleet for service delivery purposes	Procurement of bakkies for the Technical Department	No vehicles were purchased for the Technical Department during the 2011-12 financial year	Two bakkies procured for the Technical Department by 30 November 2012	Two bakkies procured for the Technical Department by 30 November 2012	No bakkies were procured for Technical Department during the 2 <sup>nd</sup> quarter	No bakkies were procured for Technical Department during the 2 <sup>nd</sup> quarter. Target to be achieved in the 3 <sup>rd</sup> quarter
Service delivery and basic services	Provision of sustainable and adequate access to water resources	Procurement of household water meters	No household water meters were procured during the 2011-12 financial year	200 water meters procured by 30 December 2012	50 water meters procured by 30 December 2012	No water meters were procured during the 2 <sup>nd</sup> quarter	No water meters were procured during the 2 <sup>nd</sup> quarter. Adverts were placed for service provider to submit quotations by 21 September 2012 but no response was received.
Service delivery and basic services	Provision of sustainable and adequate access to water resources	Procurement of pre-paid electricity meters	Pre-electricity meters were not always available when needed during the 2011-12 financial year	100 pre-paid electricity meters procured by 30 December 2012	50 pre-paid electricity meters procured by 30 September 2012	No pre-paid electricity meters were procured during the 2 <sup>nd</sup> quarter	No pre-paid electricity meters were procured during the 2 <sup>nd</sup> quarter. Call for proposal is on public domain.
Local Economic	Promote local	Payment of	SMME's were	100% of local	100% of local	No SMME were	No SMME were paid

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Development	economic within the municipality	SMME's (within Letsemeng jurisdiction) within 20 days of receipt of invoice or statement	not always paid within 30 days	SMME paid within 20 days of receipt of the relevant invoice or statement	SMME paid within 20 days of receipt of the relevant invoice or statement	paid during the 2 <sup>nd</sup> quarter.	during the 2 <sup>nd</sup> quarter, due to the fact that there was no transactions that were concluded between the municipality and any SMME.
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LETSEMENG LOCAL MUNICIPALITY  
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**ANNEXURE H**  
**ACTUAL PERFORMANCE ON PRE-DETERMINED OBJECTIVE: NON-FINANCIAL**  
**CORPORATE SERVICE DEPARTMENT**

KEY PERFORMANCE AREA	IDP GOAL/OBJECTIVE	KEY PERFORMANCE INDICATOR (KPI)	ANNUAL TARGET	2 <sup>nd</sup> QUARTERLY TARGET	ACHIEVEMENTS/ NON-ACHIEVEMENT	COMMENTS
Good Governance	Improved Service delivery/Customer Care	-60 Employees Trained on Batho Pele Principles (Registers/Training report will serve as evidence)	60 Employees trained on Batho Pele Principles	20 Employees trained on Batho Pele Principles	100% Achieved: 46 Employees attended training on Ethics Employment as part of HR Policy	Achieved 46 Employees attended which is above set target (of 20 employees)
Good Governance	Human Capital Development and Productivity	-Attendance register for 80 Employees trained on Operational Activities  -6 Councillors trained on approved by-laws and approved policies;  -Training report;  -Feedback from Heads of departments	-80 Employees trained on by-laws and approved policies;  -6 Councillors trained on by-laws and approved policies	-20 Employees trained on policies and by-laws;  -2 Councillors trained on by-laws and approved policies	-100% Achieved- 46 Employees trained on HR Policy and new Salary Wage Agreement  -50% Partially Achieved by-laws (only 1 Councillor in Jacobsdal trained)  -Workshop on by-	Process of finalising by-laws still pending due to turn over on the side of public participation.

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					laws conducted to Ward Committee members	
Good Governance	Stability of Council	-Schedule for Council Meeting;  -Schedule for Section 79 Committee meetings;  -Schedule for Committee meetings	4x Schedule/Programme for Council meeting, Section 79 Committees and Ward Committees	1 x Programme for Council, Section 79 and Ward Committee meetings	100% Achieved: Two Section 79 Committee meetings held on the 4 <sup>th</sup> October 2012 & 4 <sup>th</sup> December 2012.	See attached minutes
Good Governance	Stability of Council	-Minutes of 4 Ordinary Council meetings;  -Agenda for Council issued 24 hours before the date of the meeting;  -Minutes of Ordinary Council submitted to Accounting Officer 3 days after the Council meeting;	-4 Ordinary Council meetings convene;  -Agenda for Council meeting issued to Councillors 24 hours before the date of the meeting;  -Minutes for Council submitted to the Accounting Officer 3 days after	-1 Ordinary Council meeting convene;  -Agenda for Council meeting issued to Councillors 24 hours before the date of the meeting;  -Minutes for Council submitted to	100% Achieved: 1 Ordinary meeting and 2 Special meetings held on the following dates:  -Ordinary Council meeting held on the 07 December 2012;  -Special Council meeting held on the 14 <sup>th</sup> November	Attached Agenda and minutes for Ordinary Council meeting.

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		-Resolution by Council capture on Execution list.	the Council meeting.	the Accounting Officer 3 days after the Council meeting.	2012; -Special Council meeting held on the 14 <sup>th</sup> December 2012  -Agenda for Council meeting issued to Councillors 24 hours before the date of meeting;  -Minutes for Council submitted to the Accounting Officer 3 days after the meeting.	
Good Governance	Discipline in the institution	Report on Disciplinary cases	-50 Employees training on Disciplinary Code and procedures;  -Cases reported and attended within 90 days;	-Cases reported and attended within 90 days;  -Progress report on disciplinary cases submitted to the Municipal Manager	50% Partially Achieved:  -1x Official Dismissed;  -Conciliation case (dismissal) was held on the 5 <sup>th</sup> December 2012;	Outstanding cases are the following:  -Arbitration (official dismissed);  -Fraud electric tickets (internal process pending);  -Public instigation (internal



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					<p>-Hearing held on 7<sup>th</sup> November 2012 for official on suspension;</p> <p>-1x Official issued with Audi Alter am Partem rule;</p> <p>-2 Cases reported from Technical department and resolved through Counselling.</p> <p>-Hearing for fraud electric ticket was set for 7<sup>th</sup> November 2012 and postponed until further notice;</p> <p>-Municipality lost arbitration on one of the cases.</p>	<p>process pending);</p> <p>-Insubordination (internal process pending).</p>
Good Governance	-Recruitment and	-HR Policy Approved	-HR Policy	-20 Employees	50% Partially	-Training/Workshop to

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	Selection policies and procedures	and Implemented -Attendance register for training of Employees and Councillors	Approved and Effectively Implemented; -70 Employees and 6 Councillors.	trained and 2 Councillors trained	Achieved: 46 Employees trained and none of Councillors trained	Councillors is still pending due to busy schedule.
Good Governance	Leave management	-Accurate and reconciled leave register; -Leave applications fully completed, signed by relevant parties and relevant supporting documents attached; -Annual leave programme obtain from departments -Attendance register for leave training	-Leave register effectively managed and reconciled; -All relevant supporting documents attached to leave applications; -Annual leave plan in place -50 Employees and 6 Councillors trained on leave policy	-Leave register in place and accurate -Relevant supporting documents attached to application (if applicable)	100% Achieved: All leave applications are captured on system	Leave applications for December 2012 are captured in January 2012.

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Good Governance	Effective Employee Wellness	<ul style="list-style-type: none"> <li>-Approved Employee Wellness Policy and Occupational Health and safety;</li> <li>-Attendance register for training;</li> <li>-Report on reported cases;</li> <li>-Health report from Doctor;</li> <li>-Non-compliance environment reported.</li> </ul>	<ul style="list-style-type: none"> <li>-Employee Wellness Policy approved;</li> <li>-30 Employees trained;</li> <li>-Technical employees to be sent for health check-up;</li> <li>-Non-compliance environment reported</li> </ul>	<ul style="list-style-type: none"> <li>-20 Employees trained;</li> <li>-30 Employees referred for medical check-up.</li> </ul>	<ul style="list-style-type: none"> <li>-50% Partially Achieved: 46 Employees trained on Employee Wellness Policy;</li> <li>-Request for list of employees to undergo medical check-up is done.</li> </ul>	3 of employees were recommended by the General Doctor to deem unfit to work and arrangement has been made to refer them to the Specialist for final recommendation.
Good Governance	Availability of resources	<ul style="list-style-type: none"> <li>- Advertisement of posts;</li> <li>-Appointment letters</li> <li>-Submission for Short listed and Interviews conducted</li> </ul>	<ul style="list-style-type: none"> <li>-Technical Manager, Corporate Service Manager and Accounting Service Manager posts filled</li> </ul>	<ul style="list-style-type: none"> <li>-Critical Posts advertised;</li> <li>-Shortlisting and Interviewing process unfold</li> </ul>	80% Partially Achieved: 46 Critical posts advertised and short listing is completed only to 7 positions.	<p><b>The following positions advertised:</b></p> <ul style="list-style-type: none"> <li>-HR Manager;</li> <li>-SDF;</li> <li>-Asset Management Practitioner;</li> <li>-Supply Chain Practitioner;</li> <li>-Head of Expenditure;</li> <li>-Income and Budget Manager;</li> </ul>

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						<ul style="list-style-type: none"><li>-IDP/LED;</li><li>-Community Service Manager;</li><li>-Storm Water Technician;</li><li>-Water Technician;</li><li>-Electrician;</li><li>-Payroll officer;</li><li>-4x Unit Managers;</li><li>-17x General Workers;</li><li>-6 Finance positions (Credit Controllers &amp; Data Capturers;</li><li>-Messenger/Driver;</li><li>-Committee Clerk;</li><li>-Administration Clerk;</li><li>-Technical Officer;</li><li>-Administration Manager;</li><li>-Legal Service Practitioner;</li><li>-YDP;</li></ul>
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						<p>-Special Programme Officer;</p> <p>-Public Participation Officer;</p> <p>-PA of Mayor;</p>
Good Governance	Human Capital Development and productivity	<p>-List of identified employees and allocated with mentors;</p> <p>-Quarterly reports submitted;</p> <p>-Minutes of meetings with employees and mentors</p>	The process is planned for 2012/13 financial year	<p>-Employees identified and allocated with mentors;</p> <p>-Meetings held with employees and mentors</p>	<p>80% Partially Achieved:</p> <p>- 5 Interns appointed and allocated with mentors;</p> <p>-4 Former Interns absorbed and allocated with mentors;</p> <p>-1x Temporary worker mentored at finance section;</p> <p>1x HR Clerk mentored as HR Officer;</p> <p>1x Cleaner allocated to registry and</p>	None

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					mentored. -Meetings are held on monthly basis.	
Financial Viability and Management	Effective budget management	-Training register for S & T and Overtime policies; Budget expenditure report for department; -Overtime reports; -S &T reports	-50 Employees and 6 Councillors trained on overtime policy and S& T policy;  -No overspending and under spending on budget expenditure report	-Overtime Policy, S&T Policy, Allowances policies to be approved by Council	Not Achieved	Policy not presented to Employees and Councillors.
Good Governance	Communication Strategy	-Communication Strategy Plan in place;  -Attendance Register for training	-No Communication strategy in place	Communication Strategy developed and approved.	30% Partially Achieved:  -Draft still under construction	Communication Strategy Policy will be finalised by the end of February 2013
Good Governance	Effective and Efficient Record management system	-Record Management Policy in place;  -Training conducted to employees and Councillors	-No record management in place	Record management policy developed and approved by Council	30% Partially achieved:  -Draft still under construction.	Record Management Policy to be finalised by the end of February 2013.

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Good Governance	Effective Implementation of the Municipal Employment Equity ratio	<ul style="list-style-type: none"> <li>-Employment Equity Plan in place;</li> <li>-Attendance register for Employment Equity training;</li> <li>-Human Resource report;</li> <li>-Skill development report</li> </ul>	Draft Employment Equity Policy	<ul style="list-style-type: none"> <li>-Equity Plan developed and approved;</li> <li>-20 Employees trained on Equity Plan and Employment Equity Policy;</li> <li>- Implementation of Equity Plan and Employment Equity Policy.</li> </ul>	<p>60% Partially Achieved:</p> <p>Draft finalised still to be presented to Management and LLF for refinement.</p> <p>-Employment Equity Policy approved and 46 Employees trained.</p>	Equity Plan to be finalised by the end of February 2013
Good Governance	Organisational Performance Management System development	<ul style="list-style-type: none"> <li>-Approved WSP;</li> <li>-Training nomination list;</li> <li>-Reports on training conducted/attendance</li> </ul>	WSP for 2012/13 approved	<ul style="list-style-type: none"> <li>-Nominations for training submitted and employees attend trainings</li> </ul>	<p>50% Partially Achieved:</p> <p>-4 Employees attending MFMP Programme;</p>	25% of Employees will be trained during the 3 <sup>rd</sup> Quarter.

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		<p>register;</p> <p>-Departmental Performance reports</p>			<p>-1 Employee completed CPMD;</p> <p>-10 Employees completed training on boiler making;</p> <p>-4 Former Interns graduated for MFMP Programme;</p> <p>-1 Cleaner passed Grade 11;</p> <p>-2 Employees graduated for LED and IDP Training Programme;</p> <p>-2 Employees completed training Programme on Local Government Accounting;</p>	
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**ANNEXURE I**  
**ACTUAL PERFORMANCE ON PRE-DETERMINED OBJECTIVE: NON-FINANCIAL**  
**TECHNICAL DEPARTMENT**

KEY PERFORMANCE AREA (KPA)	IDP GOAL / OBJECTIVE	KEY PERFORMANCE INDICATOR (KPI)	BASELINE (2011-12 FIN YR) UNAUDITED	ANNUAL TARGET 2012-13	1ST	2nd	ACHIEVED/N OT ACHIEVED	COMMENTS
BASIC SERVICES DELIVERY	1. To provide internal gravel, Paved and tarred roads.	Reduction in safety complaints and incident claims against the Municipality.	No roads and storm water technician	Appointment of roads and storm water technician	Advertisement of the technician post	Post not yet filled	Not Achieved	Short listing is completed but interviews not yet held
		To make internal streets accessible and drivable	60 km of internal streets in bad conditions	30 km to be gravelled and bladed	Identify streets to be gravelled and bladed per town	20 km gravelled and bladed	Achieved	Koffiefontein- Completed. Luckhoff- Completed. Petrusburg- 90% completed. Jacobsdal- completed. Oppermans- completed.

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KEY PERFORMANCE AREA (KPA)	IDP GOAL / OBJECTIVE	KEY PERFORMANCE INDICATOR (KPI)	BASELINE (2011-12 FIN YR) UNAUDITED	ANNUAL TARGET 2012-13	1ST	2nd	ACHIEVED/NOT ACHIEVED	COMMENTS
		To pave access roads and build storm water	Access streets 2 km to be paved roads in Jacobsdal	2 km of access roads to be paved	Project under construction	Road paved and completed	Achieved	Construction 90% completed
	2. Storm water management and road maintenance plan	To reduce the risks of drowning within the community and the inconvenience of access to property	No Road maintenance plan and policy	Provision of Road Maintenance Plan and Policy	Appointment letters have been issued to the consultant for road maintenance plans only.	Final draft not yet submitted	Partly Achieved	Still at a draft stage
	To provide potable water as per Blue Drop standard	Reduction in water quality complaints	Water quality complains received from the community	Employment of Water Quality Technician,	Advertisement of water Quality technician	Interview stage	Achieved	Still at interview stage
	Improve the quality of drinking water	No qualified plant operators	20 water plant operators to be trained	10 training of water plant operators	10 Operators have been trained.	Operators being trained internally	Partly Achieved.	Register the remaining operators for training with DWA

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KEY PERFORMANCE AREA (KPA)	IDP GOAL / OBJECTIVE	KEY PERFORMANCE INDICATOR (KPI)	BASELINE (2011-12 FIN YR) UNAUDITED	ANNUAL TARGET 2012-13	1ST	2nd	ACHIEVED/NOT ACHIEVED	COMMENTS
	To provide water system that supply the adequate quantity to the local community	Reduction in water shortages and maintenance costs Adequate, uninterrupted water supply to local communities	Storage of both raw water and reservoirs not adequate	Upgrading of 2 water plants and installation of 1 reservoir	The technical reports have been submitted to the relevant sector department.	Upgrading of water plants at registration phase and reservoir erected and completed	Achieved	Luckhoff and Jacobsdal water purification plants to be upgraded but process is at registration stage with DWA for MIG funding, Reservoir in Petrusburg constructed and completed
	Water Supply Demand management Plan	Provision of credible and implementable water supply demand management plan	No water supply demand management plan in place	To develop water supply demand management plan	Development of scope of work to be done and draft plan has been completed	Service provider appointed by DWA	Achieved	Sedibeng Water ready to submit the first draft
	Sufficient, efficient internal and bulk sewerage	Reduction in sewage spills and provision of a hygienic	Upgrading of internal and bulk sewerage network	Upgrading of 2 sewer plant	Submit the technical report to DWA for	Technical report submitted for funding	Achieved	Awaiting response from the relevant sector department

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KEY PERFORMANCE AREA (KPA)	IDP GOAL / OBJECTIVE	KEY PERFORMANCE INDICATOR (KPI)	BASELINE (2011-12 FIN YR) UNAUDITED	ANNUAL TARGET 2012-13			ACHIEVED/N OT ACHIEVED	COMMENTS
					1ST	2nd		
	networks.	environment of low health risk to the local communities.	system		approval	through MIG Funds		(DWA)
	To effect efficient management of the electrical division	Appointment of personnel in electrical unit	No qualified electrician	Appointment of qualified electrician	Advertising of position	Interview stage	Achieved	Shortlisting done by interview not yet held
	To provide an integrated waste management plan	Provision of intergraded waste management plan	No waste management plan	Approved integrated Solid Waste Management Plan	Drafting and approval of terms of reference for the drafting of the plan	Service provider not yet appointed	Not Achieved	Sourcing out of the suitable qualified service provider